



**CITY OF ILWACO  
CITY COUNCIL MEETING**

**Monday, October 28, 2013**

**5:00 p.m. BUDGET WORKSHOP  
6:00 p.m. REGULAR COUNCIL MEETING  
AGENDA**

**A. Call to order**

**B. Flag Salute**

**C. Roll Call**

**D. Approval of Agenda**

**E. Consent Agenda**

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
  - a. October 14, 2013, Budget Workshop
  - b. October 14, 2013, Regular Meeting
2. Claims & Vouchers (TAB 2)
  - a. Checks: 35885 to 35887 + Electronic \$ 16,837.48
  - b. Checks: 35888 to 35909 \$ 40,634.19

GRAND TOTAL: \$ 57,471.67

**F. Reports**

1. Staff Reports (TAB 3)
  - a. Treasurer's report for September 2013
2. Council Reports
3. Mayor's Report

**G. Comments of Citizens and Guests Present**

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

#### **H. Public Hearings**

1. Surplus public utility property
2. Restriping Brumbach Avenue

#### **I. Business**

1. Authorize the treasurer to dispose of surplus property—*Cassinelli* (TAB 4)

#### **J. Discussion**

1. Restriping Brumbach Avenue—*Jensen/Forner* (TAB 9)
2. Wilson Auxiliary Dwelling Unit Variance—*Cassinelli* (TAB 10)
3. Ordinance establishing 2014 Property Tax Levy and Certification—*Cassinelli* (TAB 11)
4. Ordinance establishing 2014 Pay Table—*Cassinelli* (TAB 12)
5. Contract for technical services with EDC—*Cassinelli* (TAB 13)
6. Change order for City Center Reservoir—*Cassinelli* (TAB 13)

#### **K. Correspondence and Written Reports (TAB 14)**

1. Columbia Pacific Heritage Museum 4<sup>th</sup> Annual 6x6 Art Show and Auction

#### **L. Future Discussion/Agendas**

1. Amended Procedures Ordinance—*City Planner*

#### **N. Adjournment**

#### **O. Upcoming Meetings**

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Workshop: Budget Regular Meeting	Monday	10/28/13	5:00 p.m. 6:00 p.m.	Community Building
City Council/DOH	Water Discussion	Tuesday	10/29/13	1:30 p.m.	Fire Hall



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, October 14, 2013**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:00 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Jensen, Mulnix, Marshall, Chambreau and Forner.

**D. Approval of Agenda**

Councilmember Jensen requested a discussion item be added regarding restriping Brumbach Avenue.

**ACTION: Motion to approve agenda as amended (Mullinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

Including Checks 35813 to 35823 + electronic totaling \$35,814.62 and Checks 35824 to 35884 totaling \$565,570.17.

**ACTION: Motion to approve the consent agenda (Chambreau/Marshall). 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- a. Police Chief Flint Wright provided a written report for September 2013.

**2. Council Reports**

- a. Councilmember Mulnix attended budget workshops and lodging tax meetings.
- b. Councilmember Chambreau attended a conference in Astoria on wave energy, budget workshops and the City-Port meeting
- c. Councilmember Forner attended budget workshops, the City-Port meeting and marketing meetings.

**3. Mayor's Report**

The mayor announced that John Grocott will be honored as the Ilwaco Volunteer Fire Department Volunteer of the Year at the American Legion awards on October 23, 2013. He also reported on his attendance at the Ocean Beach Education Foundation auction, Port meeting, City-Port meeting, PacCom meeting, transit meeting, LBPVB meeting, marine

resources meeting and the EDC Business of the Year dinner, where Peninsula Sanitation was named Ilwaco Business of the Year.

**G. Comments of Citizens and Guests present**

1. John Thompson spoke about stormwater issues on his property and the upcoming The Great Washington Shake Out event.

**H. Business**

1. **Resolution and Interlocal Agreement with AWC Employee Benefit Trust for Health Care Program**

**ACTION:** Motion to adopt the proposed resolution authorizing the mayor to execute the interlocal agreement with Association of Washington Cities Employee Benefit Trust creating a health care program to be administered by the trust (Chambreau/Forner). 5 Ayes 0 Nays 0 Abstain.

2. **Rejection of Backwash Basin Bids**

**ACTION:** Motion that the bids for the DWSRF funded Backwash Basin Project (DM11-952-017) be rejected due to insufficient funds available to award and construct the improvements, and that staff notify the Public Works Board to reserve the current funding for an additional calendar year (2014) such that this project can be repackaged and re-bid at a future date (Chambreau/Jensen). 5 Ayes 0 Nays 0 Abstain.

3. **Amendment #2 First Avenue North Sewer Improvements**

**ACTION:** Motion to authorize the mayor to execute the loan amendment upon review of the city attorney for increased funding for the First Avenue sewer project from the Department of Ecology state revolving loan fund in the amount of \$9,330 for total available funds of \$969,572 (Mullinix/Jensen). 5 Ayes 0 Nays 0 Abstain.

**H. Discussion**

1. **Authorize the treasurer to dispose of surplus property per the policy**

Mayor Cassinelli presented the item. The fire chief may have some items to add.

**ACTION:** Move to business on October 28, 2013

2. **Restriping Brumbach**

Councilmember Jensen presented the item. The police chief urged the council to seek public input before any decisions were made and stated either way was not a safety issue.

**ACTION:** Moved to public hearing and discussion on October 28, 2013.

**I. Adjournment**

**ACTION:** Motion to adjourn the meeting (Forner). Mayor Cassinelli adjourned the meeting at 6:46 p.m.

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Mike Cassinelli, Mayor

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PJ Kezele, Deputy City Clerk



**CITY OF ILWACO  
CITY COUNCIL WORKSHOP – 2014 Budget  
Monday, October 14, 2013**

**A. Call to Order**

Mayor Cassinelli called the workshop to order at 5:07 p.m.

**B. Present: Councilmembers: Vinessa Mulinix, Gary Forner, David Jensen, Jon Chambreau, Fred Marshall and Treasurer Elaine McMillan.**

**C. Discussion**

Mayor Cassinelli discussed investigating an intertie between Chinook and Ilwaco. Treasurer Elaine McMillan discussed the documents that were provided to the council. The 2014 proposed budget for the stormwater, tourism, excise reserve, bond redemption, and bond reserve funds were discussed along with the proposed rate increases. The next budget workshop will be held on October 28<sup>th</sup> at 5pm.

**D. Adjournment**

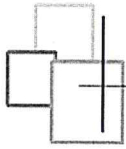
Mayor Cassinelli adjourned the workshop at 5:52 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer



## Register

Number	Name	Print Date	Clearing Date	Amount
<b>Bank of the Pacific</b>	<b>8023281</b>			
<b>Check</b>				
<u>35888</u>	Advanced Analytical Solutions	10/28/2013		\$139.00
<u>35889</u>	Beach Batteries, Inc	10/28/2013		\$73.67
<u>35890</u>	Cascade Columbia Distribution Co.	10/28/2013		\$3,394.40
<u>35891</u>	Centurylink	10/28/2013		\$1,322.43
<u>35892</u>	CREST	10/28/2013		\$1,170.00
<u>35893</u>	HD Fowler Company	10/28/2013		\$138.41
<u>35894</u>	Kubwater Resources Inc.	10/28/2013		\$1,373.66
<u>35895</u>	L N Curtis & Sons	10/28/2013		\$245.75
<u>35896</u>	McMillan, Elaine	10/28/2013		\$611.92
<u>35897</u>	Pacific CO Health Dept.	10/28/2013		\$42.25
<u>35898</u>	Pacific County DCD	10/28/2013		\$8,024.14
<u>35899</u>	Pacific County Treasurer	10/28/2013		\$200.00
<u>35900</u>	PUD No 2 of Pacific County	10/28/2013		\$8,309.77
<u>35901</u>	Rognlin's, Inc	10/28/2013		\$1,289.29
<u>35902</u>	Sid's IGA	10/28/2013		\$9.65
<u>35903</u>	Veris Industries	10/28/2013		\$330.86
<u>35904</u>	WA State Auditor	10/28/2013		\$6,732.10
<u>35905</u>	WA State Dept of Transportation	10/28/2013		\$2,007.86
<u>35906</u>	WA State Dept. of Ecology	10/28/2013		\$881.00
<u>35907</u>	WA State Dept. of License	10/28/2013		\$30.00
<u>35908</u>	Wadsworth Electric	10/28/2013		\$3,746.48
<u>35909</u>	Wilcox & Flegel Oil Co.	10/28/2013		\$561.55
	<b>Total Check</b>			<b>\$40,634.19</b>
	<b>Total 8023281</b>			<b>\$40,634.19</b>

### CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 35888 through 35909 are approved for payment in the amount \$40,634.19

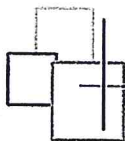
This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Council member

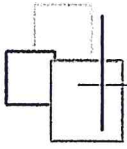


## Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
Advanced Analytical Solutions	35888	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:16:04 PM			
		13491			
		409-000-000-535-00-31-01	Operations And Maintenance		\$139.00
		Total Invoice - 10/18/2013 12:16:04 PM			\$139.00
Total 35888					\$139.00
Total Advanced Analytical Solutions					\$139.00
Beach Batteries, Inc	35889	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:16:45 PM			
		27859			
		409-000-000-535-00-31-01	Operations And Maintenance		\$73.67
		Total Invoice - 10/18/2013 12:16:45 PM			\$73.67
Total 35889					\$73.67
Total Beach Batteries, Inc					\$73.67
Cascade Columbia Distribution Co.	35890	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:17:06 PM			
		602508			
		401-000-000-534-00-31-01	Chemicals		(\$480.00)
		Total Invoice - 10/18/2013 12:17:06 PM			(\$480.00)
		Invoice - 10/18/2013 12:17:23 PM			
		602182			
		401-000-000-534-00-31-01	Chemicals		\$3,874.40
		Total Invoice - 10/18/2013 12:17:23 PM			\$3,874.40
Total 35890					\$3,394.40
Total Cascade Columbia Distribution Co.					\$3,394.40
Centurylink	35891	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:22:55 PM			
		001-000-000-514-20-42-00	Communication		\$298.99
		001-000-000-522-10-42-00	Communication		\$355.64
		401-000-000-534-00-42-00	Communications		\$286.81
		409-000-000-535-00-42-00	Communications		\$380.99
		Total Invoice - 10/18/2013 12:22:55 PM			\$1,322.43
Total 35891					\$1,322.43
Total Centurylink					\$1,322.43
CREST	35892	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:23:46 PM			
		2751			
		001-000-000-558-60-41-00	Planner Services		\$1,170.00
		Total Invoice - 10/18/2013 12:23:46 PM			\$1,170.00
Total 35892					\$1,170.00
Total CREST					\$1,170.00
HD Fowler Company	35893	2013 - October - Second meeting			
		Invoice - 10/21/2013 10:57:04 AM			
		I3498024			
		401-000-000-534-00-31-00	Operation & Maintenance		\$138.41
		Total Invoice - 10/21/2013 10:57:04 AM			\$138.41
Total 35893					\$138.41
Total HD Fowler Company					\$138.41
Kubwater Resources Inc.	35894	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:31:04 PM			
		3619			
		409-000-000-535-00-31-02	Chemicals		\$1,373.66
		Total Invoice - 10/18/2013 12:31:04 PM			\$1,373.66
Total 35894					\$1,373.66
Total Kubwater Resources Inc.					\$1,373.66
L N Curtis & Sons	35895	2013 - October - Second meeting			
		Invoice - 10/18/2013 12:32:14 PM			
		2108449.01			
		001-000-000-522-10-31-00	Office & Operating Supplies		\$51.60
		Total Invoice - 10/18/2013 12:32:14 PM			\$51.60
		Invoice - 10/21/2013 9:28:28 AM			

	2108449-02		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$194.15
Total L N Curtis & Sons	Total Invoice - 10/21/2013 9:28:28 AM		\$194.15
McMillan, Elaine			\$245.75
35896			\$245.75
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:29:36 AM		
	reimburse travel for Vision Conference		
	001-000-000-514-20-43-00	Travel/meals/lodging	\$611.92
Total McMillan, Elaine	Total Invoice - 10/21/2013 9:29:36 AM		\$611.92
Pacific CO Health Dept.			\$611.92
35897			\$611.92
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:30:15 AM		
	2013-144		
	001-000-000-566-00-51-00	Alcohol Program 2%	\$42.25
Total Pacific CO Health Dept.	Total Invoice - 10/21/2013 9:30:15 AM		\$42.25
Pacific County DCD			\$42.25
35898			\$42.25
	2013 - October - Second meeting		
	Invoice - 10/21/2013 11:00:30 AM		
	333		
	401-000-000-534-00-31-00	Operation & Maintenance	\$105.00
Total Pacific County DCD	Total Invoice - 10/21/2013 11:00:30 AM		\$105.00
Pacific County Treasurer	Invoice - 10/21/2013 9:31:48 AM		
35899	343		
	401-000-000-594-34-62-01	Construction - Plant	\$7,919.14
	Total Invoice - 10/21/2013 9:31:48 AM		\$7,919.14
			\$8,024.14
			\$8,024.14
	2013 - October - Second meeting		
	Invoice - 10/21/2013 11:02:39 AM		
	101713		
	001-000-000-512-40-51-00	Municipal Court Services	\$200.00
Total Pacific County Treasurer	Total Invoice - 10/21/2013 11:02:39 AM		\$200.00
PUD No 2 of Pacific County			\$200.00
35900			\$200.00
	2013 - October - Second meeting		
	Invoice - 10/18/2013 12:28:11 PM		
	001-000-000-511-50-47-00	Electricity	\$81.77
	001-000-000-522-10-47-00	Electricity	\$204.40
	001-000-000-571-50-40-00	Community Bldg Other - Electri	\$314.73
	001-000-000-572-50-47-00	Electricity	\$472.08
	001-000-000-576-80-47-00	Electricity	\$80.51
	101-000-000-542-63-47-00	Street Light Operating	\$587.40
	401-000-000-534-00-47-00	Electricity	\$2,101.32
	409-000-000-535-00-47-01	Electricity	\$4,467.56
Total PUD No 2 of Pacific County	Total Invoice - 10/18/2013 12:28:11 PM		\$8,309.77
Rognlin's, Inc			\$8,309.77
35901			\$8,309.77
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:32:37 AM		
	12236		
	401-000-000-534-00-48-01	Water Line Replacement	\$1,289.29
Total Rognlin's, Inc	Total Invoice - 10/21/2013 9:32:37 AM		\$1,289.29
Sid's IGA			\$1,289.29
35902			\$1,289.29
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:34:43 AM		
	101513		
	401-000-000-534-00-31-00	Operation & Maintenance	\$9.65
Total Sid's IGA	Total Invoice - 10/21/2013 9:34:43 AM		\$9.65
Veris Industries			\$9.65
35903			\$9.65
	2013 - October - Second meeting		
	Invoice - 10/21/2013 10:59:33 AM		
	IV899284		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$330.86
Total Veris Industries	Total Invoice - 10/21/2013 10:59:33 AM		\$330.86
WA State Auditor			\$330.86
35904			\$330.86
	2013 - October - Second meeting		

	Invoice - 10/21/2013 9:42:32 AM		
	L100256		
	001-000-000-514-23-41-00	Audit Costs	\$6,732.10
Total 35904	Total Invoice - 10/21/2013 9:42:32 AM		\$6,732.10
Total WA State Auditor			\$6,732.10
WA State Dept of Transportation			\$6,732.10
35905			
	2013 - October - Second meeting		
	Invoice - 10/21/2013 11:03:02 AM		
	JD15130L003		
	409-000-000-594-63-35-03	First Avenue Sewer Line -	\$1,254.20
Total 35905	Total Invoice - 10/21/2013 11:03:02 AM		\$1,254.20
Total WA State Dept of Transportation	Invoice - 10/21/2013 9:41:32 AM		
WA State Dept. of Ecology	JD15130L002		
35906	409-000-000-594-63-35-03	First Avenue Sewer Line -	\$753.66
	Total Invoice - 10/21/2013 9:41:32 AM		\$753.66
			\$2,007.86
			\$2,007.86
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:54:52 AM		
	2014-DSPA240522		
	401-000-000-534-00-31-04	Doe Annual Permit Fee	\$881.00
Total 35906	Total Invoice - 10/21/2013 9:54:52 AM		\$881.00
Total WA State Dept. of Ecology			\$881.00
WA State Dept. of License			\$881.00
35907			
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:40:34 AM		
	Terri Staple Notary application		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$30.00
Total 35907	Total Invoice - 10/21/2013 9:40:34 AM		\$30.00
Total WA State Dept. of License			\$30.00
Wadsworth Electric			\$30.00
35908			
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:36:22 AM		
	16338		
	409-000-000-535-00-41-01	Professional Services - Electrician	\$278.12
Total 35908	Total Invoice - 10/21/2013 9:36:22 AM		\$278.12
Total Wadsworth Electric	Invoice - 10/21/2013 9:37:27 AM		
Wilcox & Flegel Oil Co.	16360		
35909	401-000-000-534-00-41-03	Professional Services - Electrician	\$286.08
	Total Invoice - 10/21/2013 9:37:27 AM		\$286.08
	Invoice - 10/21/2013 9:37:47 AM		
	16430		
	401-000-000-534-00-41-03	Professional Services - Electrician	\$1,200.34
Total 35909	Total Invoice - 10/21/2013 9:37:47 AM		\$1,200.34
Total Wilcox & Flegel Oil Co.	Invoice - 10/21/2013 9:38:06 AM		
Grand Total	16337		
	401-000-000-534-00-41-03	Professional Services - Electrician	\$370.83
	Total Invoice - 10/21/2013 9:38:06 AM		\$370.83
	Invoice - 10/21/2013 9:38:21 AM		
	16457		
	409-000-000-535-00-41-01	Professional Services - Electrician	\$185.42
Total 35908	Total Invoice - 10/21/2013 9:38:21 AM		\$185.42
Total Wadsworth Electric	Invoice - 10/21/2013 9:38:53 AM		
Wilcox & Flegel Oil Co.	16416		
35909	409-000-000-535-00-41-01	Professional Services - Electrician	\$185.42
	Total Invoice - 10/21/2013 9:38:53 AM		\$185.42
	Invoice - 10/21/2013 9:39:15 AM		
	16359		
	001-000-000-576-80-48-00	Repairs & Maintenance	\$1,240.27
Total 35908	Total Invoice - 10/21/2013 9:39:15 AM		\$1,240.27
Total Wadsworth Electric			\$3,746.48
Wilcox & Flegel Oil Co.			\$3,746.48
35909			
	2013 - October - Second meeting		
	Invoice - 10/21/2013 9:44:01 AM		
	0551316_IN		
	409-000-000-535-00-32-00	Gas/oil Products	\$392.95
Total 35909	Total Invoice - 10/21/2013 9:44:01 AM		\$392.95
Total Wilcox & Flegel Oil Co.	Invoice - 10/21/2013 9:45:46 AM		
Grand Total	9411964-IN		
	409-000-000-535-00-32-00	Gas/oil Products	\$168.60
	Total Invoice - 10/21/2013 9:45:46 AM		\$168.60
			\$561.55
			\$561.55
	Vendor Count	22	\$40,634.19



## Register

Number	Name	Date Description	Cleared	Amount
35885	Fero, Jimmie W	2013 - October - Second meeting		\$996.70
35886	Gardner, Daryl W	2013 - October - Second meeting		\$1,581.16
35887	Schweizer, Dennis	2013 - October - Second meeting		\$1,666.07
ACH Pay - 900	Gustafson, David M.	2013 - October - Second meeting		\$1,717.15
ACH Pay - 901	Hazen, Warren M.	2013 - October - Second meeting		\$1,699.76
ACH Pay - 902	Kezele, Pamela J.	2013 - October - Second meeting		\$1,369.95
ACH Pay - 903	Mc Kee, David A	2013 - October - Second meeting		\$1,638.77
ACH Pay - 904	Mc Millan, Elaine	2013 - October - Second meeting		\$1,840.04
ACH Pay - 906	Staples, Terri P	2013 - October - Second meeting		\$480.96
EFT 10-18-13	U.S. Treasury Department	2013 - October - Second meeting		\$3,846.92
				<b>\$16,837.48</b>

We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher numbers 35885 through 35887 and electronic payments totalling \$16,837.48 are approved this 28th day of October, 2013

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Council member

## ***TREASURER'S REPORT***

***Month ending September 30, 2013***

The following is the proposed budget process schedule:

✓ Monday, July 8 <sup>th</sup>	Request to managers to develop estimates
✓ Friday, August 30 <sup>th</sup>	Last day for managers to provide estimates to Treasurer
✓ Friday, September 6 <sup>th</sup>	Mayor and Treasurer go over budget proposals
✓ Sept 9 <sup>th</sup> thru 20 <sup>th</sup>	Mayor to meet with managers
✓ Monday, September 23 <sup>rd</sup>	Council Budget Workshop
✓ Monday, October 7 <sup>th</sup>	Council Budget Workshop
✓ Monday, October 14 <sup>th</sup>	Council Budget Workshop
Monday, October 28 <sup>th</sup>	Council Budget Workshop
Tuesday, November 12 <sup>th</sup>	Public Hearing #1/Property Tax Ord./Pay Table Ord.
Monday, November 25 <sup>th</sup>	Public Hearing #2
Monday, December 9 <sup>th</sup>	Final Council Budget Workshop/First reading of Ordinance
Monday, December 23 <sup>rd</sup>	Budget Ordinance adopted

Over the final months of the year, the council will need to pass the property tax, pay table, capital facilities plan, 2014 budget, 2013 budget amendment, and water/sewer rate ordinances.

With the conclusion of the third quarter of 2013, the financial reports illustrate the annual budgets for 2012 and 2013 along with the actual expenditures for those years through the end of the third quarter.

### **General Fund**

While the General Fund revenues in total appear to be slightly higher than they were in 2012, it appears to be the result of an increase in land use/zoning fees and timing of the receipt of the PUD privilege tax. Tax collection (sales, utility, business license, B&O and leasehold) through September for 2013 is slightly behind 2012 by approximately \$10,000. Expenditures from the fund for 2013 appear to be slightly lower than 2012.

While there are many reasons for this, the main reason appears to be the professional fees for the construction of the fire hall and community building that is no longer incurred in 2013.

### **Water Fund**

Revenues for the fund are significantly higher in 2013 as a result of the loan and grant advances. Additionally collections from water charges and connection fees are higher. Operation and maintenance expenses for 2013 have been shown in greater detail by separating out IT, electrician and office/customer service costs. Overall, the operating expenditures are approximately \$11,000 behind 2012.

### **Sewer Fund**

Revenues for sewer service charges are approx. \$24,000 lower than the amount collected through September 2012 as a result of the charges in 2012 were flat charges versus the

base/consumption charge used in 2013. Operation and maintenance expenses for 2013 have been shown in greater detail by separating out IT, electrician and office/customer service costs. Overall, the operating expenditures are approximately \$6,000 lower than the same period in 2012.

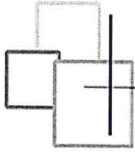
**Current Overall Cash Position**

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of October 21, 2013

Bank of Pacific	
xxx.3303 Main	\$777,706
xxx.7413	2,506
LGIP	<u>717,685</u>
Total Cash	\$1,497,897

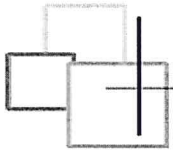
Elaine McMillan,  
Treasurer



## Cash and Investment Activity

Period: 2013 - September

Fund		Beginning Cash	Beginning Investment	Activity In	Activity Out	Ending Cash	Ending Investment	Ending Balance
001	General Fund Current Expense	\$118,473.30	\$0.00	\$40,191.01	\$47,726.58	\$110,937.73	\$0.00	\$110,937.73
101	City Streets	\$68,069.08	\$0.00	\$110,521.08	\$149,757.07	\$28,833.09	\$0.00	\$28,833.09
104	Tourism/heritage Museum	\$45,983.39	\$0.00	\$5,222.75	\$1,657.93	\$49,548.21	\$0.00	\$49,548.21
301	Excise Reserve	\$18,497.08	\$0.00	\$117.28	\$0.00	\$18,614.36	\$0.00	\$18,614.36
401	Water	\$164,390.58	\$0.00	\$108,475.90	\$83,264.38	\$189,602.10	\$0.00	\$189,602.10
402	Water & Sewer Equip Reserve	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403	Water & Sewer Bond Redemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Water & Sewer Bond Reserve	\$327,178.55	\$0.00	\$0.00	\$0.00	\$327,178.55	\$0.00	\$327,178.55
408	Stormwater	\$1,419.35	\$0.00	\$4,723.33	\$1,517.02	\$4,625.66	\$0.00	\$4,625.66
409	Sewer	\$146,133.96	\$0.00	\$432,619.11	\$355,605.31	\$223,147.76	\$0.00	\$223,147.76
631	Payroll Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632	Claims Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999	Lgip Investment	(\$690,331.25)	\$690,331.25	\$27,354.32	\$27,354.32	(\$717,685.57)	\$717,685.57	(\$0.00)
		<b>\$199,814.16</b>	<b>\$690,331.25</b>	<b>\$729,224.78</b>	<b>\$666,882.61</b>	<b>\$234,802.01</b>	<b>\$717,685.57</b>	<b>\$952,487.58</b>



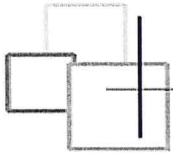
## Revenue Comparison

Current Fiscal: 2013 Last Year: 2012  
Through September 30th

		Current Year		Last Year	
Print Display	Description	Amount	Budget	Amount	Budget
GENERAL FUND					
001-000-000-308-00-00-00	Beq Net Cash &	\$109,536.74	\$109,562.00	\$65,878.12	\$65,878.00
001-000-000-311-10-00-00	General Property Taxes	\$92,006.13	\$141,373.00	\$83,381.38	\$139,830.00
001-000-000-312-10-00-00	Timber Tax	\$65.19	\$0.00	\$55.14	\$0.00
001-000-000-313-10-00-00	Gen Sales & Use Taxes	\$88,146.18	\$135,000.00	\$92,343.29	\$140,000.00
001-000-000-316-10-00-00	Business & Occupation	\$36,768.00	\$58,000.00	\$38,245.73	\$55,000.00
001-000-000-316-45-00-00	Garbage 6% Tax	\$10,592.11	\$13,800.00	\$8,476.63	\$13,800.00
001-000-000-316-46-00-00	Charter Cable 6% Tax	\$6,956.75	\$10,000.00	\$14,749.22	\$17,500.00
001-000-000-316-47-00-00	Telephone 6% Tax	\$28,726.99	\$30,000.00	\$25,971.96	\$36,000.00
001-000-000-316-51-00-00	Electric 6% Tax	\$53,463.67	\$75,000.00	\$54,895.18	\$82,000.00
001-000-000-316-72-00-00	Water Utility Tax	\$37,449.78	\$51,772.00	\$33,017.75	\$48,750.00
001-000-000-316-72-01-00	Fire Hydrant Fee	\$2.97	\$0.00	\$1,541.86	\$1,600.00
001-000-000-316-74-00-00	Sewer Utility Tax	\$33,491.02	\$47,400.00	\$34,667.19	\$47,642.00
001-000-000-316-78-00-00	Storm Drainage	\$3,568.41	\$4,320.00	\$2,973.99	\$4,200.00
001-000-000-317-20-00-00	Local Leasehold Excise	\$15,745.02	\$20,000.00	\$14,683.77	\$22,000.00
001-000-000-317-51-00-00	Gambling Tax	\$1,210.06	\$2,000.00	\$1,437.67	\$1,800.00
001-000-000-321-60-00-00	Business Licence Tax	\$26,318.75	\$37,000.00	\$29,858.69	\$40,000.00
001-000-000-322-10-00-01	Building Permit Fees	\$0.00	\$7,560.00	\$6,728.99	\$7,560.00
001-000-000-322-90-00-00	Land Use Permit Fees	\$5,093.19	\$0.00	\$1,340.00	\$0.00
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	\$5,870.35	\$39,000.00	\$1,390.87	\$40,840.00
001-000-000-335-00-91-00	Pud Privilege Tax	* \$8,842.83	\$8,000.00	* \$0.00	\$9,000.00
001-000-000-336-06-21-00	Criminal Justice Low	\$750.00	\$235.00	\$750.00	\$1,000.00
001-000-000-336-06-25-04	Crim Justice Dcd Area #4	\$1,069.88	\$1,500.00	\$1,030.43	\$1,500.00
001-000-000-336-06-26-00	Crim Justice Spec.	\$622.59	\$795.00	\$590.04	\$795.00
001-000-000-336-06-51-00	Dui-Cities	\$126.70	\$200.00	\$132.22	\$200.00
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$809.00	\$3,443.78	\$4,700.00
001-000-000-336-06-95-00	Liquor Board Profits	\$6,337.28	\$8,638.00	\$7,210.64	\$8,000.00
001-000-000-337-00-01-00	Pcoq For Fire Station	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
001-000-000-337-00-02-00	Pcoq For Community	\$18,979.00	\$18,979.00	\$18,979.00	\$18,979.00
001-000-000-341-69-00-01	Photocopying	\$15.85	\$100.00	\$71.90	\$100.00
001-000-000-341-96-00-00	Other General Government	\$1,712.20	\$0.00	\$0.00	\$0.00
001-000-000-342-20-00-00	Fire Protection Services	\$2,963.96	\$2,000.00	\$1,825.73	\$5,000.00
001-000-000-345-81-00-00	Zoning Fees	\$2,020.72	\$5,000.00	\$400.00	\$8,400.00
001-000-000-353-10-00-01	Muni Court Fines &	\$4,523.98	\$3,605.00	\$4,005.35	\$3,605.00
001-000-000-353-70-00-00	City - Crime Victims	\$52.31	\$100.00	\$43.00	\$100.00
001-000-000-361-11-00-00	Interest Earnings	\$105.29	\$500.00	\$90.94	\$500.00
001-000-000-361-40-00-00	Int ON Sales & Use Tax	\$12.62	\$0.00	\$31.28	\$0.00
001-000-000-362-50-00-04	Community Building Rents	\$2,756.00	\$1,250.00	\$1,290.00	\$1,700.00
001-000-000-362-50-01-00	Community Building	\$11,984.10	\$11,500.00	\$9,426.40	\$13,000.00
001-000-000-362-90-00-00	Other	\$0.00	\$2,400.00	\$6.98	\$2,400.00
001-000-000-367-19-00-00	Blk Lake Fish Derby	\$4,431.00	\$4,800.00	\$4,796.00	\$4,800.00
001-000-000-367-19-00-01	Ilwaco Park Fund	\$0.00	\$0.00	\$259.49	\$0.00
001-000-000-369-10-00-00	Sale of Scrap And Junk	\$2,895.25	\$0.00	\$0.00	\$0.00
001-000-000-369-90-00-00	Misc. Cash Adjustment	\$0.00	\$0.00	\$20.00	\$0.00
001-000-000-386-83-00-00	Trauma Care	\$126.82	\$170.00	\$68.35	\$170.00
001-000-000-386-83-31-00	Auto Theft	\$250.47	\$220.00	\$116.01	\$220.00
001-000-000-386-83-32-00	Brain Trauma	\$49.98	\$40.00	\$21.43	\$40.00
001-000-000-386-91-00-00	State Portion	\$1,019.19	\$1,300.00	\$1,008.54	\$1,300.00
001-000-000-386-92-00-00	State 30% Psea	\$536.84	\$700.00	\$594.77	\$700.00
001-000-000-386-97-00-00	Jis Account	\$446.41	\$225.00	\$238.92	\$225.00
001-000-000-397-00-00-01	Transfer From 101-Bldg.	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00
001-000-000-397-00-00-02	Transfer From 401-Bldg.	\$3,750.00	\$7,500.00	\$6,250.00	\$12,500.00
001-000-000-397-00-00-03	Transfer From 409-Bldg.	\$3,750.00	\$7,500.00	\$6,250.00	\$12,500.00
001-000-000-397-00-00-06	Transfer From 106	\$0.00	\$0.00	\$0.00	\$4,000.00
001-000-000-397-00-00-07	Transfer from 405	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00
001-000-000-397-00-00-08	Transfer from 301	\$0.00	\$0.00	\$0.00	\$5,000.00
		\$558,105.84	\$800,291.00	\$547,210.51	\$858,956.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
STREETS FUND					
101-000-000-308-00-00-00	Begin Net Cash &	\$32,718.79	\$32,719.00	\$3,045.62	\$3,046.00
101-000-000-311-10-00-00	General Property Tax	\$39,431.19	\$60,589.00	\$36,757.48	\$59,927.00
101-000-000-334-03-82-00	TIB-School Street	\$92,478.10	\$78,632.00	\$118,092.93	\$725,876.00
101-000-000-334-03-83-00	TIB - Brumbach	\$119,003.71	\$99,794.00	\$6,402.05	\$99,794.00
101-000-000-334-03-84-00	TIB - Sidewalks	\$562.88	\$52,035.00	\$5,227.12	\$6,000.00
101-000-000-334-03-85-00	TIB - Elizabeth	\$19,756.85	\$71,500.00	\$0.00	\$0.00
101-000-000-336-00-87-00	Motor Veh Fuel Tax	\$14,313.19	\$29,862.00	\$14,056.35	\$20,000.00
101-000-000-336-00-88-00	MV Fuel Tax	\$35,061.00	\$0.00	\$0.00	\$0.00
101-000-000-361-11-00-00	Investment Interest	\$53.67	\$0.00	\$14.81	\$0.00
101-000-000-397-00-00-01	Transfer from 301	\$0.00	\$5,000.00	\$18,440.00	\$38,204.00
		\$320,660.59	\$397,412.00	\$198,990.74	\$949,801.00
TOURISM FUND					
104-000-000-308-00-00-00	Beginning Cash	\$50,612.90	\$50,613.00	\$18,784.34	\$18,784.00
104-000-000-313-30-00-00	Hotel-Motel Tax	\$24,388.72	\$30,000.00	\$37,204.10	\$70,050.00
104-000-000-361-11-00-00	Investment Interest	\$48.08	\$130.00	\$20.65	\$130.00
		\$24,436.80	\$30,130.00	\$37,224.75	\$70,180.00
EXCISE RESERVE FUND					
301-000-000-308-00-00-00	Beginning Net Cash &	\$12,630.45	\$12,630.00	\$42,659.90	\$42,660.00
301-000-000-317-34-00-00	Real Estate Excise Tax 1st	\$5,970.13	\$9,000.00	\$3,844.80	\$11,500.00
301-000-000-317-34-00-01	Real Estate Excise Tax	\$0.00	\$0.00	\$1,680.53	\$0.00
301-000-000-361-11-00-00	Investment Interest	\$13.78	\$0.00	\$32.26	\$0.00
		\$5,983.91	\$9,000.00	\$5,557.59	\$11,500.00
WATER FUND					
401-000-000-308-00-00-00	Beginning Net Cash &	\$56,516.82	\$56,617.00	\$10,238.75	\$10,239.00
401-000-000-333-66-46-00	Indirect Federal Grant from	\$5,470.67	\$30,000.00	\$0.00	\$0.00
401-000-000-334-04-90-01	State Grant - Department	\$98,582.44	\$940,000.00	\$0.00	\$0.00
401-000-000-343-40-00-00	Water Sales	\$480,193.48	\$647,149.00	\$453,467.14	\$650,000.00
401-000-000-343-40-00-01	Other Utilities	\$373.05	\$0.00	\$0.00	\$0.00
401-000-000-361-11-00-00	Investment Interest	\$14,488.47	\$12,000.00	\$27.12	\$4,800.00
401-000-000-367-00-40-00	Water Connections	\$857.54	\$0.00	\$5,000.00	\$0.00
401-000-000-367-00-90-00	Other Rev Sources	\$3,006.87	\$0.00	\$3,549.12	\$0.00
401-000-000-379-99-99-00	Water Connections	\$12,005.48	\$7,500.00	(\$2,500.00)	\$7,164.00
401-000-000-382-80-00-00	Intergovernmental Loan	\$184,479.79	\$1,732,150.00	\$31,479.20	\$1,832,140.00
401-000-000-395-10-00-00	Proceeds From Sales of	\$1,391.80	\$900.00	\$0.00	\$0.00
		\$800,849.59	\$3,369,699.00	\$491,022.58	\$2,494,104.00
BOND REDEMPTION FUND					
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	\$2,177.00	\$4,354.00	\$2,177.00	\$4,354.00
403-000-000-397-00-00-01	Transfer From Sewer Usda	\$0.00	\$0.00	\$141,762.00	\$2,320,312.00
403-000-000-397-00-00-02	Transfer - Sewer Usda-Sbr	\$0.00	\$0.00	\$61,368.00	\$1,095,729.00
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-	\$15,085.99	\$15,086.00	\$15,479.54	\$15,480.00
403-000-000-397-00-00-04	Transfer From Sewer-Pwtf	\$0.00	\$13,564.00	\$0.00	\$13,683.00
403-000-000-397-00-00-05	Tranfer-Sewer Pwtf 04-691	\$1,675.76	\$1,676.00	\$1,690.74	\$1,691.00
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-	\$0.00	\$25,528.00	\$25,933.42	\$25,933.00
403-000-000-397-00-00-07	Transfer-Sewer DOE	\$107,833.35	\$107,000.00	\$0.00	\$0.00
403-000-000-397-00-00-08	Transfer from Sewer PC13-	\$24.99	\$0.00	\$0.00	\$0.00
403-000-000-397-00-70-02	Transfer From Sewer Srf	\$104,307.88	\$104,308.00	\$104,307.88	\$104,308.00
403-000-000-397-00-70-05	Tran From Wat Pwtf04-	\$0.00	\$19,152.00	\$0.00	\$19,321.00
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-	\$13,438.13	\$0.00	\$13,500.93	\$0.00
403-000-000-397-00-72-06	Trans From Sewer-B of P	\$29,646.80	\$29,648.00	\$29,646.80	\$29,648.00
403-000-000-397-00-72-07	Trans From Sewer PWTF	\$35,681.36	\$13,168.00	\$10,272.32	\$13,297.00
		\$309,871.26	\$333,484.00	\$406,138.63	\$3,643,756.00
BOND RESERVE FUND					
404-000-000-308-00-00-00	Beginning Net Cash &	\$318,076.55	\$318,077.00	\$301,474.55	\$301,475.00
404-000-000-381-20-00-00	Interfund Loan Repmt	\$0.00	\$0.00	\$3,750.00	\$7,500.00
404-000-000-397-35-70-03	Wwtp 2004-Usda Reserve	\$6,137.00	\$6,137.00	\$3,069.00	\$6,137.00
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	\$2,965.00	\$2,965.00	\$1,483.00	\$2,965.00
		\$9,102.00	\$9,102.00	\$8,302.00	\$16,602.00
STORMWATER FUND					
408-000-000-308-00-00-00	Beq Net Cash &	\$3,897.91	\$3,898.00	\$0.00	\$0.00
408-000-000-343-83-00-00	Storm Drainage	\$61,360.07	\$72,000.00	\$60,363.47	\$75,000.00
408-000-000-361-11-00-00	Investment Interest	\$12.42	\$0.00	\$36.06	\$1,100.00
		\$61,372.49	\$72,000.00	\$60,399.53	\$76,100.00
SEWER FUND					
409-000-000-308-00-00-00	Beq Net Cash &	\$111,119.00	\$111,219.00	\$49,141.32	\$49,141.00
409-000-000-343-50-00-00	Sewer Service Charges	\$584,795.33	\$790,000.00	\$608,312.64	\$794,034.00
409-000-000-343-51-00-00	Seaview Sewer Dist Fees	\$108,914.39	\$197,847.00	\$162,799.95	\$220,042.00
409-000-000-343-53-00-00	Seaview - Srf Loan Match	\$37,786.76	\$65,192.00	\$66,978.37	\$39,100.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
409-000-000-343-53-00-01	Seaview RD Loan Match	\$0.00	\$0.00	\$32,529.87	\$60,500.00
409-000-000-361-11-00-00	Investment Income	\$448.48	\$0.00	\$310.38	\$0.00
409-000-000-367-00-90-00	Other Revenue Sources	\$5,373.75	\$500.00	\$1,000.14	\$500.00
409-000-000-373-50-00-00	Insurance Recovery	\$15,253.40	\$15,500.00	\$28,451.00	\$45,000.00
409-000-000-379-00-00-00	Sewer Connections	\$6,200.00	\$18,600.00	\$6,200.00	\$17,910.00
409-000-000-382-80-00-00	Intergovernmental Loan	\$0.00	\$834,000.00	\$0.00	\$0.00
409-000-000-382-80-00-01	Loan Proceeds	\$400,358.91	\$336,000.00	\$0.00	\$3,219,017.00
409-000-000-395-10-00-00	Proceeds Surplus Property	\$646.10	\$700.00	\$0.00	\$0.00
999-000-000-384-00-00-00	Proceeds From Sales of	\$0.00	\$0.00	\$70,000.00	\$0.00
		\$1,159,777.12	\$2,258,339.00	\$976,582.35	\$1,159,777.12
		\$2,929,499.01	\$6,882,045.00	\$2,532,437.94	\$8,330,975.12



## Expenditure Comparison

Current Fiscal: 2013 Last Year: 2012  
Through September 30th

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
GENERAL FUND					
001-000-000-508-00-00-00	End Net Cash &	\$0.00	\$116,938.00	\$0.00	\$118,172.00
001-000-000-511-30-44-00	Official Publications	\$2,680.74	\$2,000.00	\$1,148.80	\$2,000.00
001-000-000-511-50-41-01	Asp Software Services	\$0.00	\$2,633.00	\$0.00	\$2,633.00
001-000-000-511-50-46-00	Insurances	\$4,982.79	\$7,412.00	\$4,958.46	\$8,137.00
001-000-000-511-50-47-00	Electricity	\$1,025.97	\$3,000.00	\$1,097.17	\$3,000.00
001-000-000-511-50-48-00	Repair & Maintenance	\$0.00	\$200.00	\$0.00	\$200.00
001-000-000-511-50-49-00	Miscellaneous	\$0.00	\$100.00	\$10.00	\$100.00
001-000-000-511-60-10-00	Salaries & Wages	\$13,504.24	\$18,000.00	\$13,192.52	\$18,000.00
001-000-000-511-60-20-00	Personnel Benefits	\$1,496.82	\$2,235.00	\$1,476.67	\$2,601.00
001-000-000-511-60-43-00	Travel/meals/lodging	\$51.42	\$0.00	\$27.46	\$0.00
001-000-000-511-60-47-02	City Sewer - Museum	\$390.50	\$1,890.00	\$760.13	\$1,890.00
001-000-000-511-60-47-07	Storm Drainage	\$0.00	\$0.00	\$19.08	\$0.00
001-000-000-511-60-49-00	Miscellaneous	\$4,000.00	\$0.00	\$35.00	\$0.00
001-000-000-511-70-51-00	Election Costs	\$5,596.51	\$6,000.00	\$4,529.58	\$5,000.00
001-000-000-512-40-00-00	Court - Remit TO State	\$0.00	\$0.00	\$1,376.90	\$0.00
001-000-000-512-40-51-00	Municipal Court Services	\$12,244.31	\$0.00	\$7,828.00	\$0.00
001-000-000-512-50-40-02	Municipal Court Services	\$600.00	\$17,250.00	\$8,105.49	\$16,000.00
001-000-000-512-50-40-03	Court Remit TO State	\$1,537.85	\$3,500.00	\$2,080.55	\$2,500.00
001-000-000-514-20-10-00	Salaries & Wages	\$28,824.85	\$40,596.00	\$28,061.84	\$38,058.00
001-000-000-514-20-20-00	Personnel Benefits	\$9,269.52	\$10,809.00	\$8,443.72	\$10,844.00
001-000-000-514-20-31-00	Office & Operating Supplies	\$4,223.71	\$5,500.00	\$3,502.58	\$5,500.00
001-000-000-514-20-35-00	Small Tools & Equipment	\$0.00	\$500.00	\$0.00	\$500.00
001-000-000-514-20-41-00	Professional Services	\$0.00	\$3,000.00	\$1,471.36	\$3,000.00
001-000-000-514-20-41-02	Software Upgrade	\$0.00	\$0.00	\$234.00	\$0.00
001-000-000-514-20-42-00	Communication	\$2,561.15	\$4,080.00	\$2,565.09	\$4,080.00
001-000-000-514-20-43-00	Travel/meals/lodging	\$0.00	\$1,000.00	\$381.98	\$1,000.00
001-000-000-514-20-45-00	Postage Meter Rental	\$726.00	\$1,452.00	\$1,089.00	\$1,452.00
001-000-000-514-20-47-01	Garbage Bills	\$2,270.45	\$3,049.00	\$2,503.04	\$3,049.00
001-000-000-514-20-47-02	Water - City Hall	\$1,674.57	\$2,000.00	\$380.68	\$432.00
001-000-000-514-20-47-03	Sewer - City Hall	\$3,563.51	\$5,000.00	\$760.16	\$1,200.00
001-000-000-514-20-47-04	Storm Drainage	\$200.86	\$300.00	\$202.60	\$300.00
001-000-000-514-20-48-00	Repairs & Maintenance	\$51.73	\$0.00	\$127.75	\$0.00
001-000-000-514-20-49-00	Miscellaneous	\$75.00	\$4,000.00	\$5.00	\$0.00
001-000-000-514-23-41-00	Audit Costs	\$1,970.18	\$8,000.00	\$6,230.46	\$8,000.00
001-000-000-514-30-49-01	Records Services	\$0.00	\$0.00	\$124.00	\$0.00
001-000-000-514-40-40-00	Training	\$261.61	\$1,500.00	\$1,638.63	\$1,500.00
001-000-000-515-20-41-00	Legal Services	\$13,566.67	\$15,000.00	\$10,624.50	\$15,000.00
001-000-000-519-90-49-00	Assoc of WA Cities (dues)	\$719.00	\$720.00	\$697.00	\$700.00
001-000-000-519-90-49-01	Pacific Council of	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
001-000-000-519-90-49-03	Pacific County Edc	\$500.00	\$500.00	\$500.00	\$500.00
001-000-000-521-10-50-00	Law Enforcement Contract	\$137,355.21	\$183,132.00	\$137,510.21	\$183,140.00
001-000-000-521-30-00-00	Drug Task Force	\$42.32	\$0.00	\$0.00	\$0.00
001-000-000-522-10-10-00	Salaries & Wages	\$11,447.29	\$14,962.00	\$11,024.96	\$14,400.00
001-000-000-522-10-20-00	Personnel Benefits	\$6,664.08	\$8,948.00	\$6,388.40	\$8,673.00
001-000-000-522-10-20-01	Board of Volunteer Firemen	\$570.00	\$2,100.00	\$1,080.00	\$2,100.00
001-000-000-522-10-20-02	Life & Disability Insurance	\$3,425.57	\$3,400.00	\$2,878.96	\$3,400.00
001-000-000-522-10-31-00	Office & Operating Supplies	\$5,273.01	\$10,000.00	\$12,242.97	\$28,011.00
001-000-000-522-10-31-01	Training/attendance	\$6,044.69	\$10,650.00	\$1,016.88	\$10,875.00
001-000-000-522-10-32-00	Gasoline	\$736.92	\$1,000.00	\$337.54	\$1,000.00
001-000-000-522-10-35-00	Small Tools & Equipment	\$154.36	\$2,600.00	\$418.75	\$2,600.00
001-000-000-522-10-42-00	Communication	\$3,355.75	\$4,440.00	\$3,141.55	\$4,440.00
001-000-000-522-10-46-00	Insurance	\$6,422.37	\$9,605.00	\$6,390.89	\$10,545.00
001-000-000-522-10-47-00	Electricity	\$4,855.77	\$5,000.00	\$5,384.31	\$5,000.00
001-000-000-522-10-48-00	Repair & Maintenance	\$2,765.54	\$2,800.00	\$2,858.54	\$6,600.00
001-000-000-522-10-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00	\$10,000.00
001-000-000-522-50-47-01	Water	\$1,497.19	\$1,500.00	\$1,309.45	\$1,500.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
001-000-000-522-50-47-02	Sewer	\$2,299.90	\$1,140.00	\$760.16	\$1,140.00
001-000-000-522-50-47-03	Storm Drainage	\$489.12	\$500.00	\$474.87	\$468.00
001-000-000-523-20-40-00	Correctional Institutions	\$0.00	\$3,500.00	\$224.33	\$3,500.00
001-000-000-523-21-00-01	Juvenile Facility	\$0.00	\$50.00	\$0.00	\$50.00
001-000-000-525-60-51-00	Emergency Services	\$4,314.75	\$5,753.00	\$3,301.50	\$4,401.00
001-000-000-528-60-51-00	Dispatch Services	\$18,455.79	\$24,608.00	\$18,715.50	\$24,954.00
001-000-000-531-70-51-00	Air Pollution Control	\$421.00	\$502.00	\$502.00	\$502.00
001-000-000-557-20-41-00	Ilwaco Web Page	\$470.00	\$1,500.00	\$450.00	\$1,500.00
001-000-000-558-60-41-00	Planner Services	\$7,461.82	\$10,000.00	\$8,306.53	\$10,000.00
001-000-000-566-00-51-00	Alcohol Program 2%	\$84.50	\$250.00	\$199.26	\$250.00
001-000-000-571-50-40-00	Community Bldg Other -	\$4,052.16	\$6,221.00	\$4,320.64	\$6,221.00
001-000-000-571-50-40-01	Community Bldg Other-	\$2,369.68	\$1,000.00	\$1,617.06	\$2,000.00
001-000-000-571-50-40-02	Community Building Water	\$0.00	\$0.00	\$0.00	\$739.00
001-000-000-571-50-40-03	Community Building Sewer	\$0.00	\$0.00	\$0.00	\$1,140.00
001-000-000-571-50-40-04	Community Building	\$0.00	\$9,182.00	\$0.00	\$0.00
001-000-000-572-50-41-00	Custodian Library	\$3,318.56	\$3,900.00	\$3,170.29	\$3,900.00
001-000-000-572-50-46-00	Insurance	\$7,337.13	\$1,793.00	\$7,301.14	\$12,049.00
001-000-000-572-50-47-00	Electricity	\$6,078.24	\$6,500.00	\$6,480.96	\$5,500.00
001-000-000-572-50-47-01	City Water	\$1,232.04	\$1,200.00	\$1,081.81	\$750.00
001-000-000-572-50-47-02	City Sewer	\$1,674.62	\$1,140.00	\$760.16	\$1,140.00
001-000-000-572-50-47-03	Storm Drainage	\$78.64	\$100.00	\$76.31	\$76.00
001-000-000-572-50-48-00	Repairs & Maintenance	\$1,319.58	\$500.00	\$186.22	\$500.00
001-000-000-572-50-49-00	Miscellaneous	\$0.00	\$700.00	\$0.00	\$700.00
001-000-000-573-90-00-00	Street Banners	\$431.20	\$0.00	\$0.00	\$0.00
001-000-000-573-90-49-00	Black Lake Fishing Derby	\$4,316.85	\$4,800.00	\$4,183.42	\$4,800.00
001-000-000-576-80-10-00	Park Salaries And Wages	\$13,545.14	\$18,387.00	\$8,692.46	\$11,487.00
001-000-000-576-80-20-00	Park Benefits	\$4,851.28	\$6,920.00	\$3,269.80	\$4,764.00
001-000-000-576-80-31-00	Office & Operating Supplies	\$4,021.88	\$4,500.00	\$5,477.99	\$7,000.00
001-000-000-576-80-34-00	Aquatic Weed Treatment	\$1,036.55	\$39,000.00	\$741.27	\$40,840.00
001-000-000-576-80-35-00	Small Tools & Equipment	\$20,195.74	\$32,500.00	\$1,103.50	\$2,500.00
001-000-000-576-80-46-00	Insurance	\$1,545.19	\$2,310.00	\$1,537.58	\$2,536.00
001-000-000-576-80-47-00	Electricity	\$734.18	\$3,046.00	\$735.24	\$3,046.00
001-000-000-576-80-47-01	Water-Parks, Sprinklers,	\$2,248.12	\$1,681.00	\$1,958.08	\$1,681.00
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$2,013.85	\$2,280.00	\$2,220.32	\$2,280.00
001-000-000-576-80-47-03	Storm Drainage	\$1,481.71	\$2,600.00	\$1,431.00	\$1,300.00
001-000-000-576-80-48-00	Repairs & Maintenance	\$2,493.11	\$5,500.00	\$36,755.98	\$35,000.00
001-000-000-576-80-49-00	Miscellaneous	\$0.00	\$500.00	\$0.00	\$500.00
001-000-000-576-80-49-01	Other	\$854.57	\$3,000.00	\$0.00	\$0.00
001-000-000-591-19-71-00	Usda RD #97-09 Bond	\$8,696.61	\$17,600.00	\$8,297.78	\$16,023.00
001-000-000-591-22-71-00	Bop Fire Station -Principle	\$37,300.88	\$33,763.00	\$40,702.16	\$30,582.00
001-000-000-591-48-71-01	John Deer Mower 8157-96	\$2,000.00	\$0.00	\$0.00	\$0.00
001-000-000-591-73-71-00	Bop Community Bldg Prin	\$16,870.51	\$15,418.00	\$15,931.09	\$14,938.00
001-000-000-592-19-83-00	Usda RD #97-09 Bond	\$4,567.39	\$8,928.00	\$4,966.22	\$10,505.00
001-000-000-592-22-83-00	Bop Fire Station - Interest	\$40,131.72	\$43,669.00	\$36,730.44	\$46,850.00
001-000-000-592-48-83-00	John Deer Mower 8157-96	\$184.02	\$0.00	\$0.00	\$0.00
001-000-000-592-73-83-00	Bop Community Bldg	\$12,156.41	\$13,609.00	\$13,095.83	\$14,089.00
001-000-000-594-62-22-00	Fire Hall Rebuild-Prof	\$0.00	\$0.00	\$7,923.33	\$10,333.32
001-000-000-594-62-72-00	Comm Building - Prof.	\$0.00	\$0.00	\$3,961.62	\$5,166.68
001-000-000-594-64-76-00	Vehicle Purchase	\$0.00	\$0.00	\$0.00	\$8,000.00
001-000-000-596-11-64-00	Governmental Facility	\$0.00	\$20,000.00	\$0.00	\$0.00
001-000-000-596-22-64-00	Fire Equipment	\$2,915.38	\$0.00	(\$124.50)	\$0.00
		<b>\$556,729.85</b>	<b>\$792,913.00</b>	<b>\$567,191.96</b>	<b>\$806,661.00</b>

#### STREETS FUND

101-000-000-508-00-00-00	End Net Cash &	\$0.00	\$10,213.00	\$0.00	\$7,354.00
101-000-000-542-30-10-00	Salaries & Wages	\$21,938.16	\$29,092.00	\$23,148.92	\$26,177.00
101-000-000-542-30-20-00	Benefits	\$7,738.21	\$10,030.00	\$7,982.09	\$9,680.00
101-000-000-542-30-31-00	Roadway Operating	\$2,097.23	\$2,000.00	\$854.44	\$4,000.00
101-000-000-542-30-35-00	Roadway Equipment	\$3.55	\$1,500.00	\$457.83	\$2,500.00
101-000-000-542-40-32-00	Storm Drainage Supplies	\$68.98	\$0.00	\$63.58	\$0.00
101-000-000-542-63-47-00	Street Light Operating	\$5,206.93	\$6,005.00	\$4,966.19	\$6,005.00
101-000-000-542-66-31-00	Ice Control Operating	\$0.00	\$850.00	\$827.90	\$830.00
101-000-000-542-67-30-00	Street Cleaning	\$987.64	\$1,000.00	\$622.45	\$0.00
101-000-000-542-70-31-00	Roadside Operating	\$1,561.53	\$1,500.00	\$899.48	\$2,000.00
101-000-000-543-30-30-00	Office And Operating	\$2,754.11	\$1,500.00	\$2,010.35	\$900.00
101-000-000-543-30-30-01	Gasoline & Oil Products	\$3,238.83	\$1,100.00	\$1,086.18	\$1,030.00
101-000-000-543-30-30-02	Small Tools & Equipment	\$14.57	\$500.00	\$48.52	\$833.00
101-000-000-543-30-40-01	Insurance	\$947.92	\$1,394.00	\$992.58	\$1,530.00
101-000-000-543-60-40-00	Safety Training	\$0.00	\$133.00	\$0.00	\$133.00
101-000-000-595-10-40-00	Engineering-Brumbach	\$8,510.45	\$0.00	\$6,738.98	\$19,453.00
101-000-000-595-10-42-00	Engineering - School Street	\$0.00	\$0.00	\$58,455.46	\$126,500.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
101-000-000-595-10-43-00	Engineering - Elizabeth	\$20,796.71	\$0.00	\$0.00	\$0.00
101-000-000-595-20-42-00	Right of Way - School	\$0.00	\$0.00	\$11,635.00	\$0.00
101-000-000-595-30-65-00	Roadway Construction	\$136,462.25	\$288,540.00	\$58,676.85	\$717,921.00
101-000-000-595-40-30-00	Storm Drainage Supplies	\$200.00	\$0.00	\$0.00	\$0.00
101-000-000-595-61-60-01	Sidewalks	\$2,812.72	\$54,773.00	\$5,509.56	\$6,000.00
101-000-000-595-61-61-00	Brumbach-Construction	\$104,206.50	\$0.00	\$0.00	\$0.00
101-000-000-597-00-00-01	Contingency	\$0.00	\$10,000.00	\$0.00	\$10,000.00
101-000-000-597-00-00-03	Transfer TO 001-Bldg.	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00
		<b>\$324,546.29</b>	<b>\$419,917.00</b>	<b>\$189,976.36</b>	<b>\$945,492.00</b>
<b>TOURISM FUND</b>					
104-000-000-508-00-00-00	End Net Cash &	\$0.00	\$14,917.00	\$0.00	\$55,594.00
104-000-000-573-90-00-04	Fishing Derby	\$77.50	\$0.00	\$0.00	\$0.00
104-000-000-573-90-40-01	Ilwaco Internet Web Page	\$0.00	\$0.00	\$177.00	\$0.00
104-000-000-573-90-40-02	Miscellaneous	\$2,631.14	\$2,500.00	\$2,902.48	\$1,500.00
104-000-000-573-90-44-00	Ilwaco Museum	\$3,158.26	\$5,000.00	\$3,919.10	\$5,000.00
104-000-000-573-90-44-01	Visitors Bldg. - City Portion	\$769.00	\$769.00	\$769.00	\$769.00
104-000-000-573-90-44-02	Ilwaco Merchants	\$7,649.64	\$7,500.00	\$7,520.00	\$7,500.00
104-000-000-573-90-44-04	Peninsula Visitors Bureau	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
104-000-000-573-90-44-06	Ilwaco Charter Association	\$0.00	\$1,000.00	\$0.00	\$1,000.00
104-000-000-573-90-46-00	Ilwaco Museum - Insurance	\$3,715.95	\$5,557.00	\$3,697.75	\$6,101.00
104-000-000-597-00-00-00	Contingency	\$0.00	\$36,000.00	\$0.00	\$0.00
104-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$0.00	\$4,000.00
		<b>\$25,501.49</b>	<b>\$65,826.00</b>	<b>\$26,485.33</b>	<b>\$33,370.00</b>
<b>EXCISE RESERVE FUND</b>					
301-000-000-508-00-00-00	End Net Cash &	\$0.00	\$16,630.00	\$0.00	\$12,283.00
301-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$5,000.00	\$18,440.00	\$41,877.00
		<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$18,440.00</b>	<b>\$41,877.00</b>
<b>WATER FUND</b>					
401-000-000-508-00-00-00	End Net Cash &	\$0.00	\$53,116.00	\$0.00	\$94,043.00
401-000-000-534-00-10-00	Salaries & Wages	\$133,843.83	\$171,782.00	\$126,444.79	\$166,213.00
401-000-000-534-00-20-00	Benefits	\$41,879.60	\$52,322.00	\$38,487.85	\$55,520.00
401-000-000-534-00-31-00	Operation & Maintenance	\$26,751.90	\$33,900.00	\$62,852.02	\$80,000.00
401-000-000-534-00-31-01	Chemicals	\$26,853.52	\$32,000.00	\$22,122.54	\$30,000.00
401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$25,490.05	\$32,545.00	\$23,729.97	\$32,689.00
401-000-000-534-00-31-03	Annual Meter Calibrations	\$1,432.14	\$2,500.00	\$2,258.43	\$2,300.00
401-000-000-534-00-31-04	Doe Annual Permit Fee	\$4,767.54	\$5,000.00	\$4,850.12	\$4,100.00
401-000-000-534-00-31-06	Office & Customer Service	\$3,988.65	\$5,700.00	\$0.00	\$0.00
401-000-000-534-00-32-00	Gasoline	\$8,208.42	\$9,000.00	\$5,330.52	\$9,000.00
401-000-000-534-00-35-00	Small Tools & Equipment	\$1,904.63	\$2,000.00	\$0.00	\$1,000.00
401-000-000-534-00-35-01	Small Tools & Equipment -	\$2,266.06	\$35,200.00	\$0.00	\$0.00
401-000-000-534-00-41-00	Professional Services	\$3,787.40	\$15,000.00	\$11,544.97	\$12,000.00
401-000-000-534-00-41-03	Professional Services - <i>Electrician</i>	\$5,446.67	\$6,400.00	\$0.00	\$0.00
401-000-000-534-00-41-04	Professional Services - <i>IT</i>	\$1,985.79	\$4,000.00	\$0.00	\$0.00
401-000-000-534-00-42-00	Communications	\$3,353.89	\$3,500.00	\$2,807.90	\$3,120.00
401-000-000-534-00-43-00	Travel/meals/lodging	\$891.87	\$2,000.00	\$41.15	\$600.00
401-000-000-534-00-46-00	Insurance	\$12,664.63	\$18,930.00	\$12,789.80	\$20,782.00
401-000-000-534-00-47-00	Electricity	\$19,788.72	\$31,104.00	\$21,982.10	\$31,104.00
401-000-000-534-00-47-02	Sewer	\$0.00	\$0.00	\$377.30	\$0.00
401-000-000-534-00-47-03	Storm Drainage	\$556.87	\$540.00	\$540.60	\$540.00
401-000-000-534-00-48-00	Vehicle Repairs And Maint.	\$1,839.40	\$1,500.00	\$488.77	\$1,500.00
401-000-000-534-00-48-01	Water Line Replacement	\$6,110.78	\$5,000.00	\$10,240.03	\$18,000.00
401-000-000-534-00-49-00	Miscellaneous	\$0.00	\$100,000.00	\$0.00	\$0.00
401-000-000-534-00-49-01	Safety Training	\$175.00	\$0.00	\$971.95	\$980.00
401-000-000-534-90-34-00	Software Upgrade	\$0.00	\$1,966.00	\$2,133.00	\$2,133.00
401-000-000-582-34-72-00	Principal Pwtf - 94206	\$3,993.80	\$3,994.00	\$3,993.81	\$3,994.00
401-000-000-582-34-72-01	Principal Pwtf - 04-65104-	\$16,948.68	\$0.00	\$16,948.68	\$0.00
401-000-000-592-34-80-00	Interest Pwtf - 94206	\$159.75	\$160.00	\$239.63	\$240.00
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-	\$2,203.33	\$0.00	\$2,372.81	\$0.00
401-000-000-594-00-62-00	Construction Project -	\$0.00	\$1,732,150.00	\$0.00	\$1,832,140.00
401-000-000-594-34-41-01	Engineering - Plant	\$98,691.14	\$0.00	\$8,923.42	\$0.00
401-000-000-594-34-41-02	Engineering - Distribution	\$165,532.59	\$0.00	\$42,168.28	\$0.00
401-000-000-594-34-62-01	Construction - Plant	\$0.00	\$970,000.00	\$0.00	\$0.00
401-000-000-594-34-62-02	Construction - Distribution	\$14,629.12	\$0.00	\$0.00	\$0.00
401-000-000-594-62-34-00	Plant Improvements	\$20,403.50	\$24,000.00	\$0.00	\$7,200.00
401-000-000-594-64-34-00	Vehicle Purchase	\$0.00	\$0.00	\$9,256.50	\$9,300.00
401-000-000-594-64-34-01	Equipment	\$5,388.04	\$40,000.00	\$25,732.08	\$49,500.00
401-000-000-597-00-00-02	Transfer TO 001	\$3,750.00	\$7,500.00	\$6,250.00	\$12,500.00
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-	\$2,177.00	\$4,355.00	\$2,177.00	\$4,355.00
401-000-000-597-00-00-04	Transfer To403pwtf04-	\$0.00	\$19,152.00	\$0.00	\$19,490.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
		<b>\$667,864.31</b>	<b>\$3,373,200.00</b>	<b>\$468,056.02</b>	<b>\$2,410,300.00</b>
<b>BOND REDEMPTION FUND</b>					
403-000-000-582-34-70-01	Pwtf 97-791-007 Principal	\$13,118.25	\$13,118.00	\$13,118.25	\$13,118.26
403-000-000-582-34-70-03	Pwtf 04-691 Principal	\$1,496.22	\$1,496.00	\$1,496.23	\$1,496.00
403-000-000-582-34-70-04	Pwtf 05-691 Principal	\$0.00	\$20,260.00	\$5,672.94	\$20,260.00
403-000-000-582-34-70-05	Pwtf 04-65104-013	\$0.00	\$16,949.00	\$0.00	\$16,948.67
403-000-000-582-34-72-00	Usda 91-01 Principal	\$1,063.96	\$2,155.00	\$1,012.69	\$2,050.70
403-000-000-582-35-72-00	Usda 92-07 Principal	\$0.00	\$0.00	\$70,400.81	\$2,221,714.00
403-000-000-582-35-72-01	Srf 94-08 Principal Only	\$104,307.88	\$104,308.00	\$104,307.88	\$104,308.00
403-000-000-582-35-72-02	Usda-Sbr #3 Principal	\$0.00	\$0.00	\$14,306.25	\$1,048,667.00
403-000-000-582-35-72-04	Pwtf - 06-962-0017	\$12,559.00	\$11,898.00	\$12,559.00	\$11,898.00
403-000-000-582-35-72-06	B of P - 2008 - Principal	\$13,685.99	\$13,820.00	\$13,051.09	\$13,102.19
403-000-000-582-35-72-07	PWTF PR09-951-050	\$30,214.54	\$12,909.00	\$9,954.48	\$12,909.37
403-000-000-582-35-78-00	DOE SRF L1300001-	\$28,163.38	\$20,772.00	\$0.00	\$0.00
403-000-000-592-34-80-00	Usda 91-01 Interest	\$1,113.04	\$2,199.00	\$1,164.31	\$2,303.30
403-000-000-592-34-80-01	Pwtf 97-791-007 Interest	\$1,967.74	\$1,968.00	\$2,361.29	\$2,361.74
403-000-000-592-34-80-03	Pwtf 04-691 Interest	\$179.54	\$180.00	\$194.51	\$195.00
403-000-000-592-34-80-04	Pwtf 05-691 Interest	\$0.00	\$5,268.00	\$20,260.48	\$5,673.00
403-000-000-592-34-80-05	Pwtf 04-65104-013 Interest	\$0.00	\$2,203.00	\$0.00	\$2,372.33
403-000-000-592-34-80-07	PWTF PR09-951-050	\$5,466.82	\$259.00	\$317.84	\$387.63
403-000-000-592-35-80-00	Usda 92-07 Interest	\$0.00	\$0.00	\$71,361.19	\$98,598.17
403-000-000-592-35-80-01	Usda-Sbr #3 - Interest	\$0.00	\$0.00	\$47,061.75	\$47,061.75
403-000-000-592-35-80-04	Pwtf - 06-962-0017 Interest	\$879.13	\$1,666.00	\$941.93	\$1,785.00
403-000-000-592-35-80-05	PWTF PC13-961-054	\$24.99	\$0.00	\$0.00	\$0.00
403-000-000-592-35-80-06	B of P - 2008 - Interest	\$15,960.81	\$15,828.00	\$16,595.71	\$16,545.81
403-000-000-592-35-83-00	DOE SRF L1300001-	\$79,669.97	\$86,228.00	\$0.00	\$0.00
		<b>\$309,871.26</b>	<b>\$333,484.00</b>	<b>\$406,138.63</b>	<b>\$3,643,755.92</b>
<b>BOND RESERVE FUND</b>					
404-000-000-508-00-00-00	End Net Cash &	\$0.00	\$327,179.00	\$0.00	\$318,077.00
<b>STORMWATER FUND</b>					
408-000-000-508-00-00-00	Ending Net Cash And	\$0.00	\$175.00	\$0.00	\$11,798.00
408-000-000-531-00-31-03	Storm Drainage Cleaning	\$813.45	\$900.00	\$0.00	\$0.00
408-000-000-531-38-10-00	Salaries & Wages	\$8,959.68	\$12,458.00	\$10,376.35	\$13,088.00
408-000-000-531-38-20-00	Benefits	\$3,175.08	\$10,030.00	\$3,528.14	\$4,840.00
408-000-000-531-38-31-01	Operations & Maintenance	\$7,248.74	\$7,000.00	\$2,950.81	\$2,334.00
408-000-000-531-38-31-02	Excise Tax	\$1,238.98	\$1,600.00	\$966.62	\$1,600.00
408-000-000-531-38-32-00	Gas/Oil Products	\$1,145.68	\$515.00	\$384.90	\$515.00
408-000-000-531-38-35-00	Small Tools	\$0.00	\$0.00	\$0.00	\$750.00
408-000-000-531-38-43-02	Training	\$0.00	\$0.00	\$0.00	\$67.00
408-000-000-531-38-46-00	Insurance	\$450.24	\$697.00	\$398.81	\$765.00
408-000-000-582-38-72-01	Strmwater -Principal	\$1,637.47	\$3,309.00	\$1,572.35	\$3,177.00
408-000-000-582-38-72-02	Pw-04-691 Principal	\$1,496.23	\$1,496.00	\$1,496.22	\$1,496.00
408-000-000-582-38-72-03	Pw-05-691-023 Principal	\$20,260.91	\$20,260.00	\$20,260.48	\$20,260.00
408-000-000-592-38-83-01	Strmwater - Interest	\$721.97	\$1,410.00	\$787.09	\$1,542.00
408-000-000-592-38-83-02	Pw-04-691 Interest	\$179.55	\$180.00	\$194.51	\$195.00
408-000-000-592-38-83-03	Pw-05-691-023 Interest	\$5,267.72	\$5,268.00	\$5,672.94	\$5,673.00
408-000-000-594-83-64-00	Drainage Construction	\$5,549.04	\$5,600.00	\$0.00	\$3,000.00
408-000-000-597-00-00-03	Transfer TO 001-Bldg.	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00
		<b>\$60,644.74</b>	<b>\$75,898.00</b>	<b>\$51,089.22</b>	<b>\$76,100.00</b>
<b>SEWER FUND</b>					
409-000-000-508-00-00-00	End Net Cash &	\$0.00	\$276,714.00	\$0.00	\$121,164.00
409-000-000-535-00-10-00	Salaries And Wages	\$94,141.44	\$124,363.00	\$95,444.04	\$128,262.00
409-000-000-535-00-20-00	Employee Benefits	\$33,766.94	\$42,168.00	\$32,709.29	\$45,703.00
409-000-000-535-00-31-01	Operations And	\$16,677.64	\$9,000.00	\$48,138.20	\$56,700.00
409-000-000-535-00-31-02	Chemicals	\$10,989.28	\$21,000.00	\$7,288.13	\$11,000.00
409-000-000-535-00-31-03	Excise Tax	\$12,008.73	\$15,841.00	\$13,710.01	\$16,522.00
409-000-000-535-00-31-04	Annual Meter Calibrations	\$1,785.66	\$4,120.00	\$3,978.75	\$4,000.00
409-000-000-535-00-31-05	Doe Annual Permit	\$4,062.88	\$2,600.00	\$3,988.67	\$4,100.00
409-000-000-535-00-31-06	Screen Panels And	\$0.00	\$1,800.00	\$490.00	\$1,500.00
409-000-000-535-00-31-07	Lab Supplies	\$451.53	\$2,600.00	\$0.00	\$0.00
409-000-000-535-00-31-08	Office Supplies & Customer	\$3,108.01	\$3,855.00	\$0.00	\$0.00
409-000-000-535-00-32-00	Gas/oil Products	\$3,314.19	\$7,000.00	\$3,254.44	\$6,800.00
409-000-000-535-00-35-00	Small Tools	\$478.94	\$3,000.00	\$1,042.74	\$2,500.00
409-000-000-535-00-41-00	Attorney Fees	\$0.00	\$0.00	\$16,339.56	\$22,000.00
409-000-000-535-00-41-01	Professional Services - <i>Electrical</i>	\$22,213.23	\$18,000.00	\$0.00	\$0.00
409-000-000-535-00-41-02	Professional Services - <i>IT</i>	\$7,443.44	\$9,000.00	\$0.00	\$0.00
409-000-000-535-00-41-04	Professional Services - <i>Row</i>	\$0.00	\$7,500.00	\$0.00	\$0.00
409-000-000-535-00-42-00	Communications	\$3,409.44	\$5,410.00	\$3,297.34	\$5,250.00

Print Display	Description	Current Year		Last Year	
		Amount	Budget	Amount	Budget
409-000-000-535-00-43-01	Travel/meals & Lodging	\$0.00	\$2,500.00	\$771.73	\$1,000.00
409-000-000-535-00-43-02	Training	\$0.00	\$3,500.00	\$559.00	\$600.00
409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$20,483.37	\$28,000.00	\$20,877.45	\$24,500.00
409-000-000-535-00-46-00	Insurance	\$9,356.40	\$13,988.00	\$9,310.43	\$15,357.00
409-000-000-535-00-47-01	Electricity	\$41,945.08	\$62,000.00	\$43,102.87	\$60,000.00
409-000-000-535-00-47-02	Water	\$4,462.14	\$4,000.00	\$3,018.76	\$4,500.00
409-000-000-535-00-47-03	Sewer	\$6,805.52	\$5,700.00	\$760.16	\$1,200.00
409-000-000-535-00-47-04	Garbage Services	\$1,243.48	\$2,600.00	\$883.02	\$3,500.00
409-000-000-535-00-47-05	Storm Drainage	\$327.68	\$584.00	\$318.01	\$584.00
409-000-000-535-00-48-01	Repairs And Maintenance	\$8,796.94	\$9,336.00	\$1,205.35	\$2,500.00
409-000-000-535-00-48-02	Annual Pipe Clean/tv	\$0.00	\$6,000.00	\$2,902.51	\$5,000.00
409-000-000-535-00-48-03	Miscellaneous	\$0.00	\$3,000.00	\$0.00	\$1,500.00
409-000-000-538-00-31-00	Operation & Maintenance	\$398.75	\$0.00	\$61.42	\$0.00
409-000-000-581-20-00-00	Interfund Loan Repmt TO	\$0.00	\$0.00	\$3,750.00	\$7,500.00
409-000-000-594-00-62-00	Treatment Plant Roof	\$3,164.15	\$65,000.00	\$0.00	\$0.00
409-000-000-594-63-35-00	Sewer Line Replace/repair	\$9,179.77	\$25,333.00	\$2,058.98	\$2,100.00
409-000-000-594-63-35-01	First Street Sewer	\$53,836.81	\$0.00	\$0.00	\$0.00
409-000-000-594-63-35-02	Engineering - Collection	\$42,413.70	\$376,000.00	\$0.00	\$1,000.00
409-000-000-594-63-35-03	First Avenue Sewer Line -	\$304,313.47	\$794,000.00	\$0.00	\$0.00
409-000-000-594-64-35-00	Software Upgrade	\$0.00	\$1,966.00	\$2,133.00	\$2,133.00
409-000-000-594-64-35-01	Machinery & Equipment	\$6,723.49	\$5,500.00	\$35,334.76	\$40,880.00
409-000-000-594-64-35-02	Vehicle Purchase -Grit Trlr	\$0.00	\$0.00	\$0.00	\$6,900.00
409-000-000-594-64-35-03	Pump	\$0.00	\$80,000.00	\$26,501.94	\$29,000.00
409-000-000-594-64-35-04	Add'l Machinery &	\$0.00	\$0.00	\$6,150.59	\$16,200.00
409-000-000-594-64-35-05	Contingency	\$0.00	\$0.00	\$120,046.52	\$146,000.00
409-000-000-597-00-00-02	Transfer TO 001-Bldg.	\$3,750.00	\$7,500.00	\$6,250.00	\$12,500.00
409-000-000-597-00-00-03	Wwtp - TO 403 Usda	\$0.00	\$0.00	\$141,762.00	\$2,320,312.00
409-000-000-597-00-00-04	Wwtp - TO 403 Srf	\$212,141.23	\$211,308.00	\$104,307.88	\$104,308.00
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf	\$15,110.98	\$15,086.00	\$25,751.86	\$15,480.00
409-000-000-597-00-00-07	TO 403-Wwtp Usda 2004	\$0.00	\$0.00	\$61,368.00	\$1,101,836.00
409-000-000-597-00-00-08	TO 404 Wwtp Usda 2004	\$6,137.00	\$6,137.00	\$3,069.00	\$6,137.00
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-	\$13,438.13	\$13,564.00	\$13,500.93	\$13,683.00
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-	\$25,527.78	\$25,528.00	\$25,933.42	\$25,933.00
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-	\$1,675.76	\$1,676.00	\$1,690.74	\$1,690.00
409-000-000-597-00-00-13	WWTP to 403 PWTF PR09-	\$10,153.58	\$13,168.00	\$0.00	\$13,297.00
409-000-000-597-00-00-14	TO 404 Wwtp B of P	\$2,965.00	\$2,965.00	\$1,483.00	\$2,965.00
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008	\$29,646.80	\$29,648.00	\$29,646.80	\$29,648.00
999-000-000-584-00-00-00	Purchase of Investments	\$177,852.22	\$0.00	\$200,556.35	\$0.00
		<b>\$1,225,700.58</b>	<b>\$2,092,844.00</b>	<b>\$1,124,747.65</b>	<b>\$1,225,700.58</b>
		<b>\$3,170,858.52</b>	<b>\$7,159,082.00</b>	<b>\$2,852,125.17</b>	<b>\$9,183,256.50</b>

**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates:      Council Workshop:                      Public Hearing: 10/28/13  
                                 Council Discussion Item: 10/14/13      Council Business Item: 10/28/13

B. Issue/Topic: **Authorize the treasurer to dispose of surplus property per the policy.**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. In December of 2009, the Ilwaco City Council adopted by resolution a policy on the Disposition of Surplus Property. With the assistance of the department supervisors, a list has been assembled of items that could be disposed (See Exhibit A: Surplus Property, dated October 28, 2013
2. A public hearing must be held before any property and equipment owned for public utility is surplus.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The list provided identifies the item and an estimated value.

F. Impacts:

1. Fiscal: Potential revenues from surplus and reduction in insurance premium.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission:      ☐ Recommended      ☒ N/A      ☐ Public Hearing on

H. Staff Comments

- 1.

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed resolution authorizing the treasurer to dispose of the Exhibit A Surplus Property listing dated October 28, 2013, per the Surplus policy.**

**CITY OF ILWACO  
RESOLUTION NO. 2013-XX**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, DECLARING CERTAIN PUBLIC UTILITY PROPERTY AS SURPLUS TO THE CITY'S NEEDS AND APPROVING THE SALE OF THE PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF RCW 35.94.040 AND ILWACO RESOLUTION 2009-22.**

**WHEREAS**, the city acquired for utility purposes the property described on the attached Exhibit "A"; and

**WHEREAS**, the property is surplus to the needs of the city and is not required for continued public utility service; and

**WHEREAS**, the fair market value of the property is listed on the attached Exhibit "A"; and

**WHEREAS**, pursuant to RCW 35.94.040, the City Council did hold a public hearing at 6:00 p.m. or soon thereafter on the 28th day of October 2013.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The property described on attached Exhibit "A" is hereby declared as surplus to the needs of the city and is not required for continued public utility service.

**Section 2.** The treasurer is hereby authorized to dispose of the property listed in Exhibit "A" per the Disposition of Surplus Property policy as adopted by Resolution 2009-22 on December 28, 2009.

**Section 2. Effective Date.** This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 28TH DAY OF OCTOBER, 2013.**

\_\_\_\_\_  
Mike Cassinelli, Mayor

ATTEST:

\_\_\_\_\_  
PJ Kezele, Deputy City Clerk

Resolution 2013-05

Page 1 of 2

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE: November 2, 2013

**EXHIBIT A**  
**SURPLUS PROPERTY**  
**October 28, 2013**

**Utility Structure .....Estimated Value**

\*Redwood Water Tank located at Sahalee .....\$0

\*The estimated value of the wood is approximately \$10,000; however, the estimated cost to take the tank down correctly to retain the value has been estimated at \$10,000.

**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates: Council Workshop: Public Hearing: 10/28/13  
Council Discussion Item: 10/28/13 Council Business Item:

### B. Issue/Topic: Restriping Brumbach Avenue

C. Sponsor(s):

1. David Jensen
2. Gary Forner

D. Background (overview of why issue is before council):

1. Recent Brumbach Avenue repaving project called for centerline striping.
2. Brumbach Ave. has never had striping before.
3. Location of the striping did not take into consideration some existing conditions.
4. The condition at issue is that the location of the striping did not allow sufficient space for four on-street parking spots along the west side of Brumbach.
5. The parking was located on the west side of Brumbach from Sta. 25+00 south towards Cedar Street.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. Brumbach Ave. is a 20 mph street.
2. For the past 20+ years, there have been no traffic accidents or other incidents.
3. In order to correct the situation to recreate the parking, the centerline would have to move 2.5' to the east. The adjusted centerline would be 18' from the east curb.
4. There is no parking on the east side of Brumbach.
5. The adjusted centerline would meet DOT standards.
6. Any traffic congestion occurs primarily at 8:00 am (school starts) and 3:00 pm (school is out). These periods last approximately 10-15 minutes each.
7. Most afternoons there are parents' cars stopped along the west side of Brumbach waiting for their students.

### F. Impacts:

1. Fiscal: Estimated to cost less than \$1000.
2. Legal: Chief of Police finds no legal issues.
3. Personnel: N/A
4. Service/Delivery: N/A

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

1.

I. Time Constraints/Due Dates:

- J. Proposed Motion: **I move to have the centerline striping from Sta. 24+70 to 25+80 along Brumbach Ave. shifted approximately 2.5' east to allow for three on-street parking spots along the west side of Brumbach Ave.**

## City Clerk

---

**From:** Nancy Lockett [nlockett@g-o.com]  
**Sent:** Tuesday, October 15, 2013 2:25 PM  
**To:** City Clerk  
**Subject:** RE: Brumbach Avenue

According to David Jensen there is 15.5 (?) feet between the centerline strip and the shrubs located within the right-of-way next to where he parks. When his cars are there southbound drivers may be forced across the yellow line. He wants to move the stripe 2.5 feet to the east. According to the MUTCD Manual stripping has to take a gradual deviation based on a formula that included speed, and offset width. In this case the stripe would have to have a taper length of 51 feet on either side of the parking area. So if the parking area was 30 feet long the length of the change in pavement stripping would be 132 feet (51 ft north, 30 feet parallel to the parking area, and 51 feet south).

Nancy Lockett, P.E.  
Gray & Osborne, Inc.  
701 Dexter Ave N. Suite 200  
Seattle WA, 98109

Ph(206)284-0860  
Fx(206)283-3206

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-----Original Message-----

**From:** City Clerk [mailto:clerk@ilwaco-wa.gov]  
**Sent:** Tuesday, October 15, 2013 2:16 PM  
**To:** nlockett@g-o.com  
**Subject:** RE: Brumbach Avenue

I think that is it. By other issues, I mean I am not sure why the other person does not want it restriped. Do you know what it is about the way it is right now that prohibits him from parking there?

---

**From:** Nancy Lockett [mailto:nlockett@g-o.com]  
**Sent:** Tuesday, October 15, 2013 2:09 PM  
**To:** City Clerk  
**Subject:** RE: Brumbach Avenue

The only issue I know of is that David wants parking on the Brumbach side of his house. What are the other issues?

Nancy Lockett, P.E.  
Gray & Osborne, Inc.  
701 Dexter Ave N. Suite 200  
Seattle WA, 98109

Ph(206)284-0860  
Fx(206)283-3206

Electronic File Transfer-

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-----Original Message-----

**From:** City Clerk [<mailto:clerk@ilwaco-wa.gov>]

**Sent:** Tuesday, October 15, 2013 1:56 PM

**To:** [nlockett@g-o.com](mailto:nlockett@g-o.com)

**Subject:** Brumbach Avenue

The council decided last night to have a public hearing at the next meeting on October 28 regarding the proposed restriping of Brumbach based on David Jensen's request. There is at least one person who is in opposition of this, which is why they are going to do the hearing. We would like to send letters to the residents on Brumbach regarding the hearing. What would be the best information to put in a letter explaining this? Are you aware of what all the issues are with this?

PJ Kezele

Deputy City Clerk

City of Ilwaco

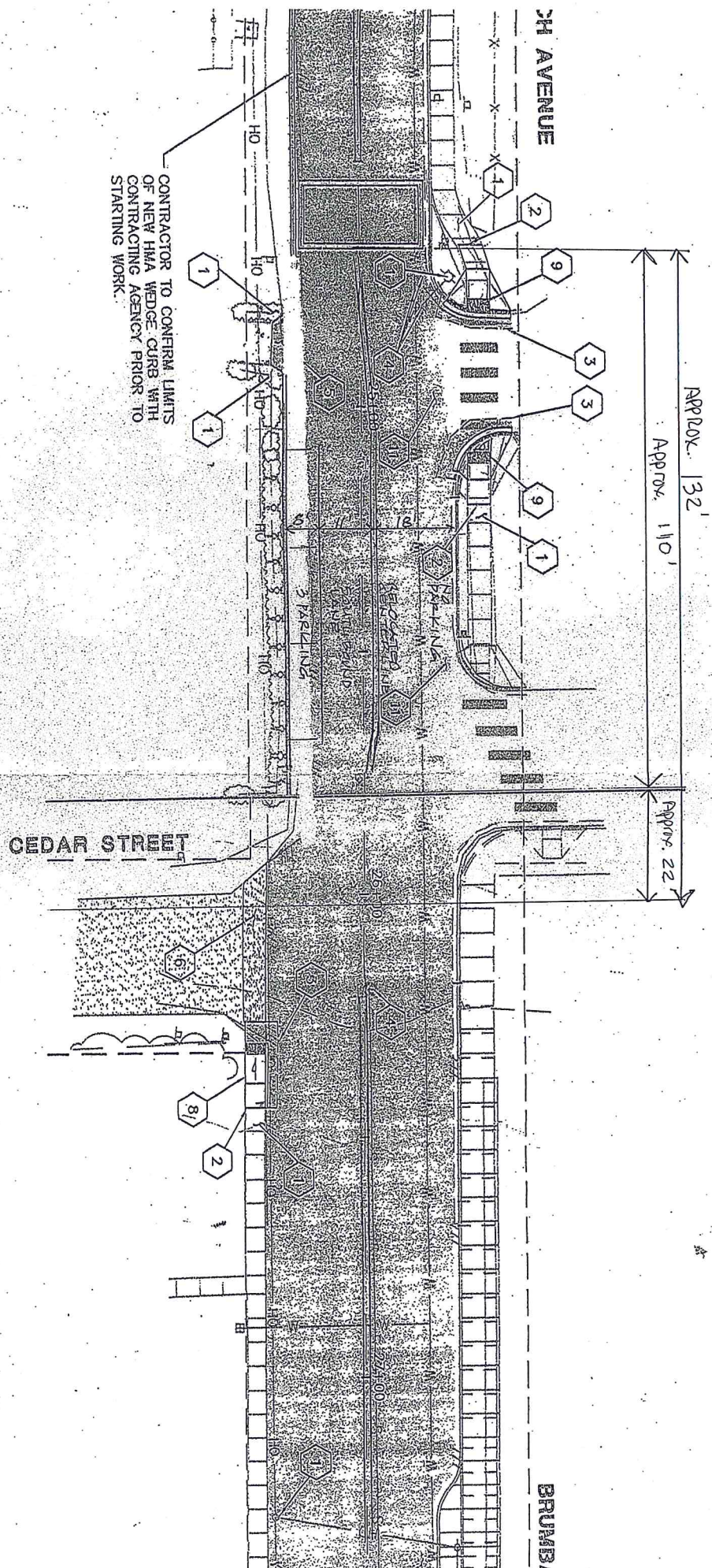
360-642-3145

[clerk@ilwaco-wa.gov](mailto:clerk@ilwaco-wa.gov)

[www.ilwaco-wa.gov](http://www.ilwaco-wa.gov)



*City of Ilwaco is an equal  
opportunity provider and employer*



From: Nancy Lockett  
City Engineer

## Brumbach Striping

The Brumbach Avenue Overlay project extends from the end of the School Street project on the north to Spruce Street on the south. The width of Brumbach Avenue varies along the entire length of the street. The striping on School Street (2-13 foot driving lanes) dictated the starting location of the center stripe at the north end of the project.

Brumbach Avenue is very narrow immediately north of Spruce Street. At this location the centerline striping delineates two 10.5 foot driving lanes. The striping continues in a straight alignment between the north and south end of the project.

In addition to the centerline a solid white edge line was installed between Cedar Street and the unopened right-of-way of Willows Street to delineate the driving lanes (two 12 foot lanes). Due to the irregularity of the pavement width between Cedar Street and Willows Street, which is dictated by the location of the existing sidewalks, the width of the paved areas between the edge stripe and the sidewalk varies from 7.9 feet to 8.5 feet. The back of sidewalk on the west side of Brumbach Avenue between Cedar Street and Willows Street is located on the right-of-way line.

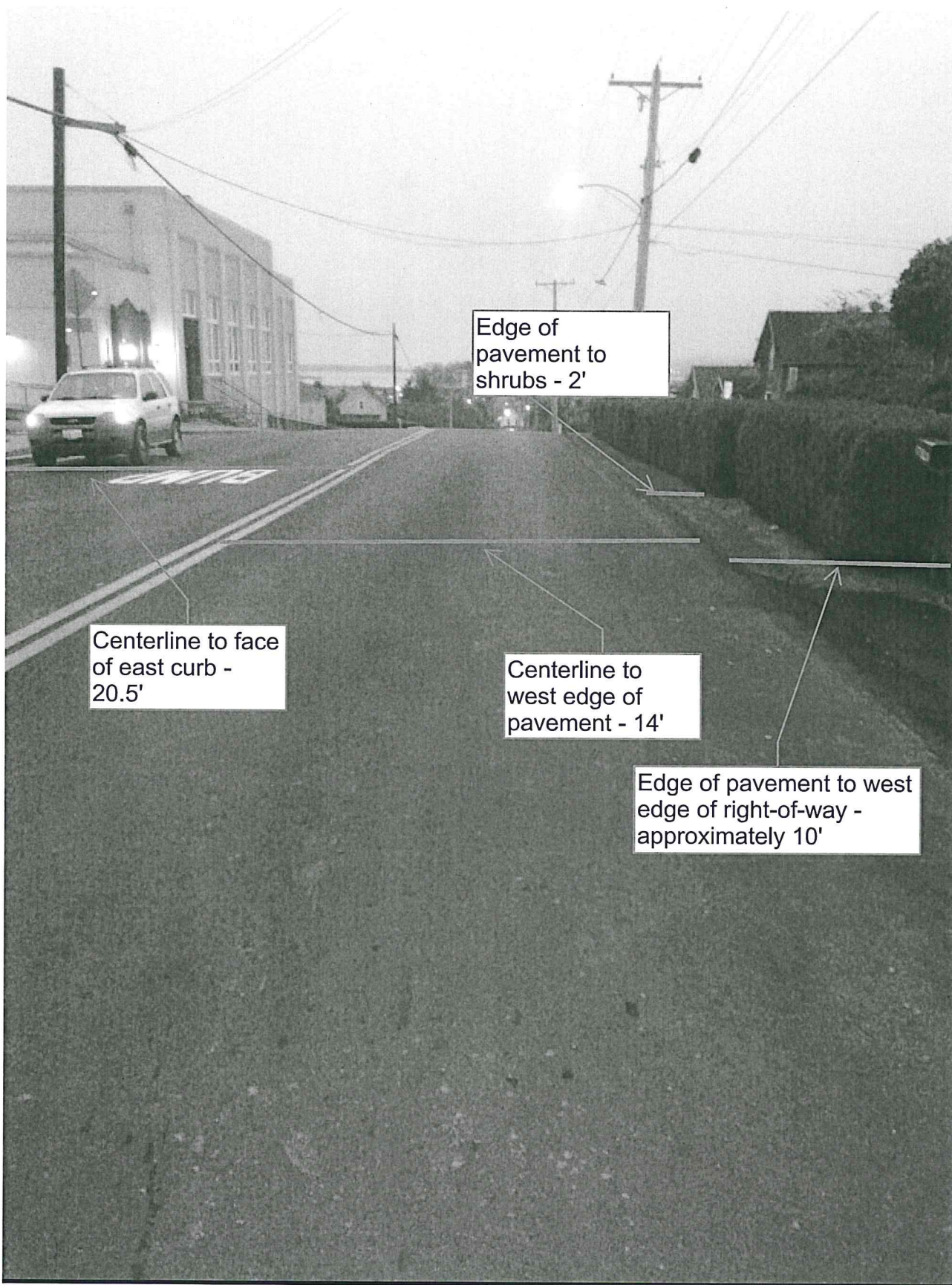
The width of pavement narrows north of Cedar Street and the sidewalk is located only on the east side of the street. Shrubs and landscaping have been installed in the right-of-way which limits the availability of parking or pedestrian access on the west side of the street. The width of pavement varies north of Cedar Street from 34.5 feet (between the driveways to Hilltop School) to approximately 25 feet immediately north of Fir Street. The variation in pavement width is due to the deviation from a straight line of the sidewalk on the east side of the street. The centerline continues south from the existing centerline in School Street on a straight alignment. Southbound driving lane varies from 12 to 14 feet between School Street and Cedar Street. There is approximately 10 feet of right-of-way to the west of the paved surface.

Councilman Jensen would like to have four designated on-street parking spots starting approximately 85 feet north of Cedar Street to approximately Cedar Street. Councilman Jensen indicates designation of the parking spaces would require moving the centerline 2.5 feet to the east. The southbound driving lane would be 16.5 feet wide. The northbound driving lane would be 18 feet wide. Assuming cars are parked on both sides of the street there would be approximately 9.5 feet available for traffic in the southbound lane and 11 feet available for traffic in the northbound lane (assuming 7 feet required for parked car and space between moving vehicle and parked car). School busses including mirrors are approximately 10.5 feet wide.

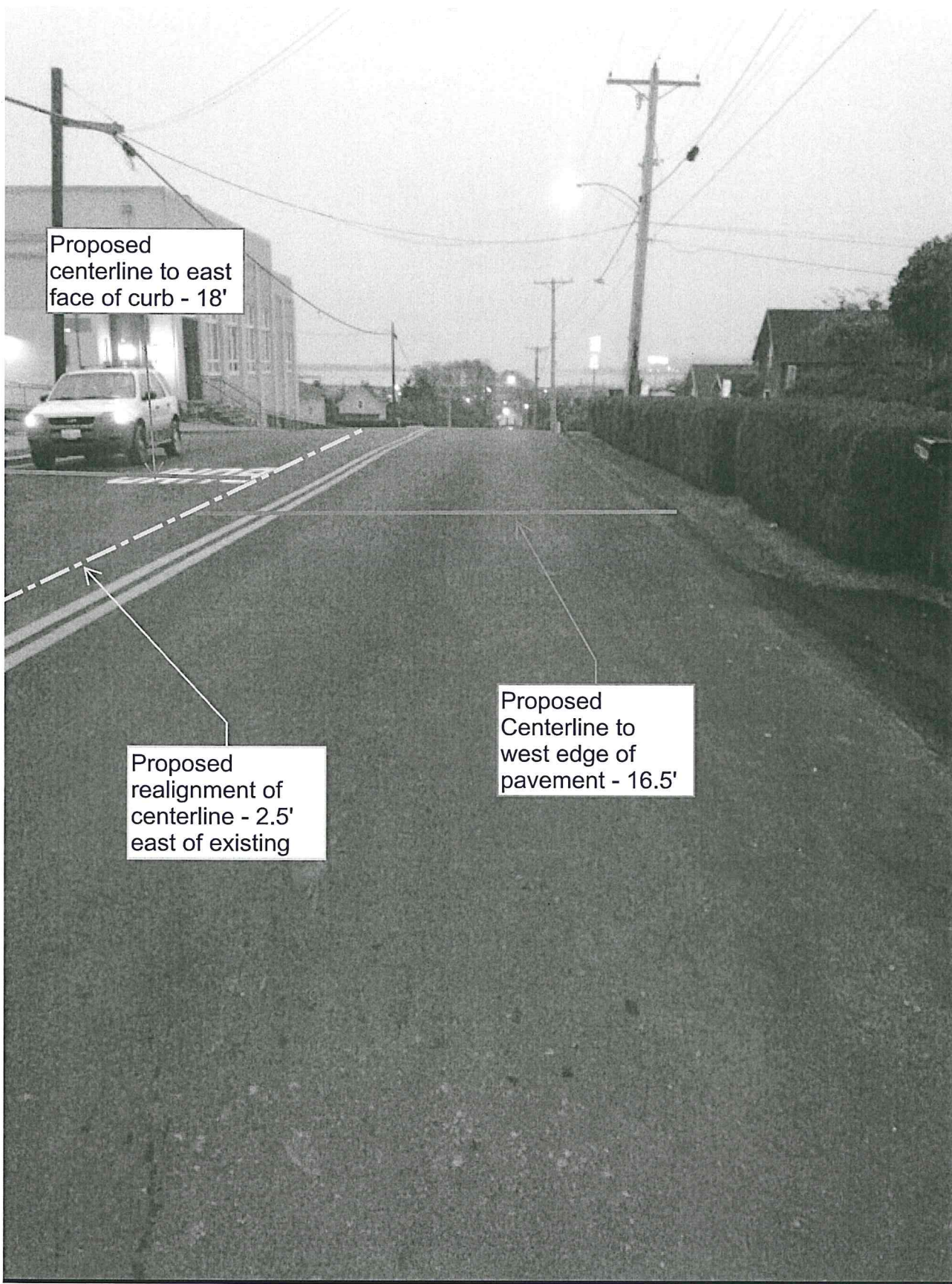
Good engineering practice recommends use of a 1:10 taper to avoid abrupt changes in the centerline especially in areas of access from parking or side streets or limited visibility. The proposed realignment area has two access points from the Hilltop School parking lot on the east and Cedar Street on the west and is at the crest of the hill. Therefore the use of a 1:10 taper is appropriate. Assuming the overall length of the 2.5 foot centerline adjustment is 60 feet (15 feet for each car) and a 1:10 taper the centerline should be adjusted for a minimum of 110 feet.

The City received an estimate of \$5.00/LF for removal of the existing paint line and \$1.00/LF to repaint when the Contractor was on site. However, the Contractor has demobilized from the project and the price would probably not be honored. Revision to the centerline requires grinding the existing centerline and repainting the centerline. The ground area will be noticeably different than the rest of the pavement.

An alternative to restriping to allow parking at the narrower portions of the street is to relocate the shrubs that are in the right-of-way and allow parking adjacent to the paved surface. There is approximately 10 feet between the edge of pavement and the right-of-way line.



Brumbach Ave. Centerline Dimensions  
(Looking south approaching Cedar Street)



Proposed  
centerline to east  
face of curb - 18'

Proposed  
realignment of  
centerline - 2.5'  
east of existing

Proposed  
Centerline to  
west edge of  
pavement - 16.5'

Brumbach Avenue  
Proposed Centerline Realignment

- A. Meeting Dates: Council Workshop: Public Hearing: 10/15/13  
Council Discussion Item: 10/28/13 Council Business Item:
- B. Issue/Topic: **Wilson Auxiliary Dwelling Unit Variance**
- C. Sponsor(s):  
1. Mike Cassinelli 2. Ryan Crater (City Planner)
- D. Background (overview of why issue is before council):  
1. Request is for an auxiliary dwelling unit with 140 SF of additional space to accommodate wheelchair access
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)  
1. See attached Staff Report
- F. Impacts:  
1. Fiscal: n/a  
2. Legal:  
3. Personnel: n/a  
4. Service/Delivery: n/a
- G. Planning Commission: ☒ Recommended ☐ N/A ☐ Public Hearing on
- H. Staff Comments:  
1. See attached Staff Report
- I. Time Constraints/Due Dates: The Wilsons are anxious to begin work on the foundation while there are still some good weather days.
- J. Proposed Motion: **I move to approve the variance request for Della and James Wilson for 1809 State Route 101 based on the recommendation of the Ilwaco Planning Commission and findings, conclusions and recommendations of the city planner.**

# STAFF REPORT

**DATE:** OCTOBER 1, 2013  
**TO:** CITY COUNCIL, CITY OF ILWACO  
**CC:** DENISE LOFMAN, DIRECTOR, CREST; FILE  
**FROM:** RYAN E. CRATER, COASTAL PLANNER  
**SUBJECT:** WILSON ANCILLARY DWELLING UNIT (VARIANCE)

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## I. GENERAL INFORMATION

**Applicant:** James and Della Wilson

**Project Address:** 1809 State Route 101, Ilwaco, WA 98624

**Tax Parcel:** 73037013103

**Public Land Survey:** Section 27, Township 10 North, Range 11 West

**Public Notice:** Public notice for the shoreline permit was published on September 18, 2013 with a comment period end date of October 15, 2013.

**SEPA:** Project is exempt from SEPA (WAC 197-11-800).

**Shoreline M Master Program:** The proposed project is located within the jurisdiction of the City of Ilwaco SMP, but is exempt from a Shoreline Development Permit per WAC 173-27-040 (2)(g).

**Critical Areas:** The project is in compliance with the City of Ilwaco Critical Areas Ordinance No. 614.

**Zoning:** R – 4 (Recreational Residential District)

**Comprehensive Plan Designation:** Low Density Residential

**Requested Action:** The applicant is requesting a variance approval to the dimensional standards for the construction of an Auxiliary Dwelling Unit (ADU) of 540 sq. ft. The proposed ADU will exceed the 400 sq. ft. limit stated in Title 15 (Unified Development Ordinance), Chapter 15.04 (Definitions) by 140 square feet. Approval of the project requires a variance approval to exceed the dimensional standard for ADU's.

## II. SITE INFORMATION

**Site Location:** The project site is located approximately one mile east of downtown Ilwaco on Highway 101. The subject property abuts the Wallacut River/Baker Bay on the south side with Hwy 101 located north of site. To get to the property, take highway 101 east from the City of Ilwaco and turn right approximately 500 feet south of Ilwaco Cemetery Road.

**Site Characteristics:** The property currently has a single family residence and a detached pole barn constructed on it. The rest of the property is maintained as a yard and has a single row of vegetation bordering the west property line.



**Adjacent Land Uses:** The project site is adjacent to several residential lots that are approximately one acre in size and are primarily developed for single family residential use. A non-operational RV park is located near the property to the west. The riverward property adjacent to the proposed project site is owned by the Port of Ilwaco.

### III. PROJECT INFORMATION

**Project:** The applicant is requesting to build an ADU that will be 30' x 18' (540 sq. ft.) and will be attached to an existing pole barn. The new addition will also include a separate storage unit on the second floor that will not be accessible from the ADU.

**Project Information:** The proposed project will consist of the following being built on site:

1. Construct a 30' x 18' addition to an existing pole barn. The ground floor of the addition will be used as an ADU. The second floor of the addition will be additional storage for the pole barn and not accessible by the ancillary dwelling unit.

### IV. CITY OF ILWACO ZONING (UNIFIED DEVELOPMENT ORDINANCE – TITLE 15)

**Zoning Designation:** The project site is zoned R-4 (Recreation Residential).

**R-4 (Recreational Residential):** The intent of the R-4 district is to be primarily residential, with recreation and commercial uses that are compatible with a residential area and do not infringe upon residential livability.

**Finding:** The proposed project is for the construction of an ADU and will be attached to an existing pole barn on site. The new addition will also include storage space above the ADU that will be accessed from the pole barn. Chapter 15.44 (Allowed and Restrictive Uses Table) does not list "Auxiliary Dwelling Units" specifically, but it is determined that within residential zoned properties that ADU's are allowed for the sole use of the owner and their family. Additionally, (IMC 15.04 Definitions) states, "Auxiliary dwelling unit" means an additional dwelling unit, including separate kitchen, sleeping, and bathroom facilities, separate from the owner occupied primary residential dwelling unit, on a single-family lot, not to exceed four hundred (400) square feet." It is determined that the proposed project is an allowed use and is consistent with the intent of the R – 4 Zoning regulations. The proposed project is subject to approval under a Variance Request as the ADU will be 140 sq. ft. larger than the allowed dimensional standard listed in Chapter 15.04 (Definitions) of Title 15.

### V. VARIANCE (CHAPTER 15.52 OF TITLE 15)

**Variance Request:** The applicant is requesting a variance to the dimensional standards for ADU's. Auxiliary dwelling units are defined in Section 15.04 (Definitions) of Title 15 as being limited to 400 square feet. The applicant is requesting to build an ADU that is 540 sq. ft., which is 140 sq. ft. larger than allowed. The additional space is need for the applicant's elderly parent who needs to use a wheelchair at times. The additional space will be used to facilitate wheelchair access within the ADU to allow extra space for maneuverability around furniture.

**15.52.060 Criteria to be considered:** Variances will only be granted when the applicant demonstrates that all of the following conditions are met:

A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district;

**Finding:** The applicant has demonstrated that a special condition/circumstance exists and that the additional space required for the ADU is the minimum necessary. The ADU will be used to accommodate an elderly family member that needs wheelchair access inside of the residence. The additional space is for the maneuverability of wheelchair within the ADU. The proposed project meets this criterion.

B. That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title;

**Finding:** The literal interpretation of the provisions of Title 15 would not deprive the applicant of rights commonly enjoyed by other citizens regarding the use of an ADU. The literal interpretation of Title 15 would deprive the applicant the ability to care for an elderly parent by not allowing them to provide accommodations that meets the needs of their elderly parent's current physical needs. The proposed project meets this criterion.

C. That the special conditions and circumstances do not result from the actions of the applicant;

**Finding:** The applicant has not created special conditions or circumstances that result in the need for the approval under a variance request. The applicant is requesting the additional 140 sq. ft. of space to allow their elderly parent maneuverability within the ADU while in a wheelchair. The dimensional standard of 400 sq. ft. is not adequate to allow wheelchair access when considering the placement of common household furniture within the living space. The additional space that has been requested is the minimum necessary to afford relief. The proposed project meets this criterion.

D. That granting of the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures or buildings in the same district; and

**Finding:** The granting of this variance request would not confer on the applicant any special privilege that is not afforded to other citizens under similar circumstances. The additional space requested is reasonable and is the minimum necessary to afford relief from the dimensional standards. The proposed project meets this criterion.

E. That the granting of the variance will be in harmony with the general purpose and intent of this title, will not be injurious to the neighborhood, or otherwise detrimental to public welfare. (Ord. 627 (part), 1999)

**Finding:** The proposed variance request would be in harmony with the general purpose and intent of City's Unified Development Ordinance (Title 15) for R – 4 zoned properties. The proposed project would not be injurious to the neighborhood or be detrimental to public welfare in general. The proposed project site is located on 0.97 acres and is well above the minimum lot size for residential uses allowed within the zone. The intent of the zone is for duplexes and multifamily homes, which mean the parcel, could be broken up into approximately six lots with each having a duplex placed on them. The intent of the zone is for a more dense residential setting and therefore the request for the ADU would not be detrimental or injurious to the neighborhood. The proposed project meets this criterion.

## **VI. REVIEW CRITERIA (PLANNING COMMISSION & CITY COUNCIL)**

### **Planning commission review and recommendation on variances (Title 15.52.080):**

- A. After receiving the city planner's report, the planning commission will consider the criteria listed in Sections 15.52.060A - E above, then make a recommendation on the variance application to the city council.
- B. Every recommendation of the planning commission must be in writing and must include findings of fact and conclusions to support the recommendation.
- C. Recommendations of the planning commission are advisory only.

### **City council review and decision on variances (15.52.090):**

- A. After receiving a recommendation from the planning commission on a variance application and after due notice, the city council will conduct a public hearing on the variance application, at which it will consider the application, related materials, the city planner's report, the planning commission's recommendation, any SEPA determinations, the criteria listed in Sections 15.52.060A—E above, and any comments made at the hearing by the applicant(s), neighboring property owners, and other interested parties.
- B. Following the public hearing, the city council may approve, approve with conditions or deny the variance request.
- C. Every decision made by the city council must include findings of fact and conclusions to support the decision.

## **VII. RECOMMENDATIONS**

### **Suggested Conditions of Approval:**

1. The applicant shall obtain and comply with all applicable federal, state and local permits and requirements.
2. The applicant shall obtain a building permit prior to the construction of the ADU.
3. Applicant shall employ erosion and control methods during the construction of the project.
4. Project shall be constructed as designed and shown on the site plan. Design changes that affect the projects proposed building footprint or square footage beyond that which is approved shall require additional permit review and approval.
5. The ADU shall be for the sole use of the landowner and shall not be rented out as a separate living unit from the primary home. Should future changes to Title 15 allow such use of the ADU, or the property is legally divided separating the primary home on a separate lot, this condition will be considered no longer valid.
6. This variance approval, if not exercised, expires one year after the decision by the city council.



**Suggested Conclusions:**

1. The proposed project meets the variance criteria listed Title 15, Section 15.52.060 (A-B).
2. The proposed project is consistent with the City of Ilwaco Comprehensive Plan.

**Suggested Finding of Facts:**

1. The applicant is James and Della Wilson, 1524 SE 18<sup>th</sup> Street Bellevue, WA 98007
2. The project site is located at 1801 State Route 101, Ilwaco, WA 98624.
3. Proposed ADU will be located on Parcel # 73037013103, which is located in Section 27, Township 10 North, Range 11 West W.M.
4. The proposed project is an allowed use within R – 4 zoning.
5. The project is exempt from a Substantial Development Permit under the City of Ilwaco Shoreline Master Program per WAC 173-27-040 (2) (g).
6. The proposed project is exempt from SEAP review under WAC 197-11-800.
7. The variance request is exempt from SEPA review per Chapter 15.52.010 (C) of Title 15 of the Ilwaco Municipal Code.
8. The proposed project meet the variance review criteria listed in Title 15, Section 15.52.060 (A-B) of the Ilwaco Municipal Code.

**Suggested Permit Review Action:**

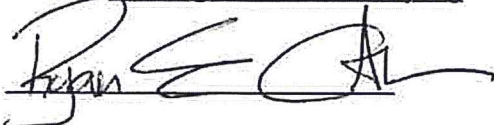
City Planner recommends **APPROVAL** of the variance request subject to the suggested conditions of approval above.

**Choice of Action:**

1. Approval of Variance Permit VAR2013-0001.
2. Approve of Variance Permit VAR2013-0001 with additional conditions.
3. Deny the Variance Permit.

***Decisions made by the City of Ilwaco Council are appealable to Pacific County Court per Title 15.08.160 of the Unified Development Ordinance.***

Questions regarding this staff report can be addressed to Ryan E. Crater, (503) 325-0435 ext. 13, or by email at [rcrater@columbiaestuary.org](mailto:rcrater@columbiaestuary.org)



Ryan E. Crater  
Planner – City of Ilwaco



**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates: Council Workshop: Public Hearing: 11/12/13  
Council Discussion Item: 10/28/13 Council Business Item: 11/12/13

B. Issue/Topic: **Ordinance establishing 2014 Property Tax Levy and Certification**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. RCW 84.55.120 requires that taxing districts other than the state that collect regular levies must hold a public hearing on revenue sources and adopt a separate ordinance authorizing the increase of property tax. The ordinance and levy certification must be passed for Pacific County to include the City of Ilwaco in the 2014 levy.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The Pacific County assessor has provided the tax assessed value and levy limit calculation that was used in writing the ordinance and setting the proposed levy amount. The levy certification includes the estimated value of new construction, as well as any estimated utility value, at the recommendation of the tax assessor.

F. Impacts:

1. Fiscal: The property tax levy is a primary revenue source for the City of Ilwaco.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☐ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates: Pacific County has requested the levy certification be submitted to them no later than November 18<sup>th</sup>, 2013.

J. Proposed Motion: **1) I move to adopt the proposed ordinance establishing the property tax rate for the 2014 budget. 2) I move to authorize the city treasurer to certify the 2014 levy of \$205,000 to the Pacific County legislative authority.**

**CITY OF ILWACO  
ORDINANCE NO. XXX**

**AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ESTABLISHING  
THE PROPERTY TAX RATE FOR THE 2014 BUDGET**

**WHEREAS**, the City Council of the City of Ilwaco has met and considered its budget for the calendar year 2014; and

**WHEREAS**, the district's actual levy amount from the previous year was \$ 201,416; and

**WHEREAS**, the population of this district is less than 10,000.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,  
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1.** An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2014 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$2,014, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**Section 2.** Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN  
AUTHENTICATION OF ITS PASSAGE THIS XXTH DAY OF NOVEMBER XX,  
2013.**

\_\_\_\_\_  
Mike Cassinelli, Mayor

ATTEST:

\_\_\_\_\_  
Elaine McMillan, Treasurer

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: November XX, 2013

EFFECTIVE: November XX, 2013

## Levy Certification

**Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.**

In accordance with RCW 84.52.020, I, Elaine McMillan,  
(Name)

Treasurer, for City of Ilwaco, do hereby certify to  
(Title) (District Name)

the Pacific County legislative authority that the Ilwaco City Council  
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2014 as provided in the district's  
(Year of Collection)

budget, which was adopted following a public hearing held on 10/28/13:  
(Date of Public Hearing)

Regular Levy: \$205,000.00  
(State the **total** dollar amount to be levied)

Excess Levy: \$0.00  
(State the **total** dollar amount to be levied)

Refund Levy: \$0.00  
(State the **total** dollar amount to be levied)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**RCW 84.52.020**

**City and district budgets to be filed with county legislative authority.**

It shall be the duty of the city council or other governing body of every city, other than a city having a population of three hundred thousand or more, the board of directors of school districts of the first class, the superintendent of each educational service district for each constituent second class school district, commissioners of port districts, commissioners of metropolitan park districts, and of all officials or boards of taxing districts within or coextensive with any county required by law to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November.

**RCW 84.52.070**

**Certification of levies to assessor.**

It shall be the duty of the county legislative authority of each county, on or before the thirtieth day of November in each year, to certify to the county assessor of the county the amount of taxes levied upon the property in the county for county purposes, and the respective amounts of taxes levied by the board for each taxing district, within or coextensive with the county, for district purposes, and it shall be the duty of the council of each city having a population of three hundred thousand or more, and of the council of each town, and of all officials or boards of taxing districts within or coextensive with the county, authorized by law to levy taxes directly and not through the county legislative authority, on or before the thirtieth day of November in each year, to certify to the county assessor of the county the amount of taxes levied upon the property within the city, town, or district for city, town, or district purposes. If a levy amount is not certified to the county assessor by the thirtieth day of November, the county assessor shall use no more than the certified levy amount for the previous year for the taxing district: PROVIDED, That this shall not apply to the state levy or when the assessor has not certified assessed values as required by RCW 84.48.130 at least twelve working days prior to November 30th.

**RCW 84.55.120**

**Public hearing — Taxing district's revenue sources — Adoption of tax increase by ordinance or resolution.**

A taxing district, other than the state, that collects regular levies shall hold a public hearing on revenue sources for the district's following year's current expense budget. The hearing must include consideration of possible increases in property tax revenues and shall be held prior to the time the taxing district levies the taxes or makes the request to have the taxes levied. The county legislative authority, or the taxing district's governing body if the district is a city, town, or other type of district, shall hold the hearing. For purposes of this section, "current expense budget" means that budget which is primarily funded by taxes and charges and reflects the provision of ongoing services. It does not mean the capital, enterprise, or special

Dear Taxing District:

Attached is your district's 2014 Preliminary Levy Limit (101%) Calculation. This is an estimate of your Highest Lawful Levy, New Construction and Assessed Value at this time. Utility values may not be received until November. This estimate gives you a good basis to use in your budget process.

Also enclosed is an example LEVY CERTIFICATION & RESOLUTION. The RESOLUTION sets your % of increase over last year, excluding the additional amounts from new construction, utilities and annexations. The LEVY CERTIFICATION is the total dollar amount you want to levy including these additional amounts and should match what is on your budget. If you use a different amount on your budget, it could possibly limit you to a lesser amount.

The example levy certification and resolution reflect what it would be if your district chooses to levy the Highest Lawful Levy. If your district chooses to levy a lesser amount, you'd need to recalculate the dollar amount and percentage on the example resolution. To calculate the percentage, divide what the district wants to levy by last year's actual levy (your actual levy is shown on the resolution already; don't use a different figure unless you confirm with us.) In addition to the percentage you also have to state the dollar amount of the increase. If you are using your own ordinance or resolution make sure you have both the percentage of increase and the dollar amount. If you'd like help with this or verification prior to your budget meeting, please don't hesitate to call *Becky Nissell @ 875-9300 Ext. 2210 or 642-9300 Ext. 2210*.

Blank Resolution and Levy Certification Forms are enclosed for your use, but an electronic fill-in format can be found at [www.dor.wa.gov](http://www.dor.wa.gov). We encourage the districts to use these available forms because they have all the necessary information and language. To find online use the form number in the bottom left hand corner of the form or by name using "Levy Certification" and "Ordinance/Resolution".

# ESTIMATE

TAX YEAR: 2014  
LEVY LIMIT CALCULATION  
TAXING DISTRICT: TOWN OF ILWACO  
ANNEXED TO A LIBRARY

A.	HIGHEST LAWFUL LEVY SINCE 1985	2013	201,416	
	TIMES LEVY LIMIT - 101%		+ 2,014	1%
			= 203,430	
B.	VALUE OF THIS YEAR NEW CONSTRUCTION		609,400	
	TIMES PREVIOUS YEARS LEVY RATE	1.723327	+ 1,050	New Const
C.	CURRENT YEARS UTILITY VALUE		938,910	
	LESS PREVIOUS YEARS UTILITY VALUE		938,910	
	INCREASE IN UTILITY VALUE		0	
	TIMES PREVIOUS YEARS LEVY RATE	1.723327	+ 500	Est. Utilities
D.	A+B+C LEVY LIMITATION		204,480	
E.	ASSESSED VALUE ORIGINAL DISTRICT		204,580	
	LEVY RATE ORIGINAL DISTRICT		0.0000	
	ASSESSED VALUE ANNEXED AREA			
F.	LEVY LIMITATION FOR ANNEXATION		0	
G.	LEVY LIMITATION WITH ANNEXATION (D+F)		0	
H.	AMOUNT REFUNDED OR TO BE REFUNDED			
I.	TOTAL LEVY CONTROLLED BY LEVY LIMITATION		204,480	
J.	AMOUNT REQUESTED BY TAXING DISTRICT			
K.	LESSER OF ITEMS I & J		204,480	

TO CALCULATE LEVY RATE

LEVY	.....	204,480
AV	.....	111,741,056

Example



Ordinance / Resolution No. \_\_\_\_\_  
RCW 84.55.120

WHEREAS, the \_\_\_\_\_ of \_\_\_\_\_ has met and considered  
(Governing body of the taxing district) (Name of the taxing district)  
its budget for the calendar year \_\_\_\_\_; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 201,416.00 ; and,  
(Previous year's levy amount)

WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,  
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy  
is hereby authorized for the levy to be collected in the 2014 tax year.  
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 2,014.00  
which is a percentage increase of 1 % from the previous year. This increase is exclusive of  
(Percentage increase)  
additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,  
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ .  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional signatures are necessary, please attach additional page.



## Levy Certification

Example

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, \_\_\_\_\_, (Name)

\_\_\_\_\_, for \_\_\_\_\_, do hereby certify to (Title) (District Name)

the \_\_\_\_\_ County legislative authority that the \_\_\_\_\_ (Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2014 as provided in the district's (Year of Collection)

budget, which was adopted following a public hearing held on \_\_\_\_\_: (Date of Public Hearing)

Regular Levy: \$205,000.00 (State the total dollar amount to be levied)

Excess Levy: (State the total dollar amount to be levied)

Refund Levy: (State the total dollar amount to be levied)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This amt should match your Budget & include add'l amts from New Const & Utilities, if District chooses to Levy the add'l amts.

**CITY OF ILWACO  
CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates: Council Workshop: 10/7, 10/14 & 10/28/13 Public Hearing:  
Council Discussion Item: 10/28/13 Council Business Item:

B. Issue/Topic: **Ordinance Establishing 2014 Pay Table**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. In January of 2007, the council adopted Resolution 2007-02 implementing the existing pay table process. COLA increases were made to the table in 2008 (3%) and 2009 (3%). While there was a 2% Federal COLA in 2010, the City of Ilwaco pay tables for 2010, 2011 and 2012 were not changed from the 2009 table. The 2013 pay table included a 2% COLA increase. The proposed 2014 pay table includes a 1% COLA increase.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The Federal COLA for 2013 is projected to be 1%.

F. Impacts:

1. Fiscal: The budget reviewed by the council included this 1% increase.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☐ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed ordinance establishing the 2014 pay table.**

**CITY OF ILWACO  
ORDINANCE NO. xxx**

**AN ORDINANCE ESTABLISHING THE 2014 PAY TABLE FOR THE CITY OF ILWACO EMPLOYEE SALARIES**

**WHEREAS**, the City of Ilwaco is committed to a policy of paying employees based upon a comparison with comparable positions in other jurisdictions; and

**WHEREAS**, the City of Ilwaco must be financially responsible in implementing compensation plan changes; and

**WHEREAS**, education, certifications and special abilities are important for the City; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1.** The City Council of the City of Ilwaco does adopt the 2014 Pay Table attached as Exhibit A.

**Section 2.** Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS XXTH DAY OF NOVEMBER, 2013.**

\_\_\_\_\_  
Mike Cassinelli, Mayor

ATTEST:

\_\_\_\_\_  
Elaine McMillan, Treasurer

VOTE	Jensen	Mulinix	Marshall	Chambreau	Fornier	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: November XX, 2013

EFFECTIVE: November XX, 2013

**CITY OF ILWACO  
ORDINANCE NO. XXX EXHIBIT A**

**2014 PAY TABLE (Effective January 1, 2014)**

2014

City of Ilwaco  
Exempt Employee Annual Salary Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	22517	23268	24018	24769	25520	26271	27022	27773	28524	29274
4	25276	26119	26962	27804	28647	29490	30332	31175	32018	32860
5	28280	29223	30166	31109	32053	32996	33939	34882	35825	36769
6	31524	32575	33626	34678	35729	36781	37832	38883	39935	40986
7	35031	36198	37365	38533	39700	40867	42034	43202	44369	45536
8	38795	40088	41381	42674	43967	45260	46553	47846	49139	50431
9	42850	44278	45707	47135	48564	49992	51421	52849	54278	55706
10	47188	48760	50333	51906	53479	55051	56624	58197	59770	61342

2014

City of Ilwaco  
Non-Exempt/Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	10.83	11.19	11.55	11.91	12.27	12.63	12.99	13.35	13.71	14.07
4	12.15	12.56	12.96	13.37	13.77	14.18	14.58	14.99	15.39	15.80
5	13.60	14.05	14.50	14.96	15.41	15.86	16.32	16.77	17.22	17.68
6	15.16	15.66	16.17	16.67	17.18	17.68	18.19	18.69	19.20	19.70
7	16.84	17.40	17.96	18.53	19.09	19.65	20.21	20.77	21.33	21.89
8	18.65	19.27	19.89	20.52	21.14	21.76	22.38	23.00	23.62	24.25
9	20.60	21.29	21.97	22.66	23.35	24.03	24.72	25.41	26.09	26.78
10	22.69	23.44	24.20	24.95	25.71	26.47	27.22	27.98	28.74	29.49

**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

- A. Meeting Dates:      Council Workshop:                      Public Hearing:  
                                 Council Discussion Item: 10/28/13      Council Business Item:
- B. Issue/Topic: **Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council (EDC)**
- C. Sponsor(s):  
    1. Mike Cassinelli    2.
- D. Background (overview of why issue is before council):  
    1. In the past, the City of Ilwaco has contracted with the Pacific County EDC to provide marketing and research services to promote economic development in the city. By contracting with various entities throughout the county through nominal membership fees, the EDC is able to conduct business services, respond to new business inquiries, distribute informational brochures, host business expos, prepare studies and develop marketing plans to attract desirable businesses and industry to the area.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)  
    1. Contracting with the Pacific County EDC through a nominal membership fee to provide marketing and research services to promote economic development in the city helps leverage the city's dollars by combining our funds with other entities throughout the county.
- F. Impacts:  
    1. Fiscal: \$500.00  
    2. Legal:  
    3. Personnel:  
    4. Service/Delivery:
- G. Planning Commission:    ☐ Recommended    ☐ N/A    ☐ Public Hearing on
- H. Staff Comments:  
    1.
- I. Time Constraints/Due Dates: Needs to be approved before the end of 2013
- J. Proposed Motion: **I move to authorize the mayor to execute the proposed 2014 Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council.**

CONTRACT FOR TECHNICAL SERVICES

ORIGINAL

Between

City of Ilwaco

and the

Pacific County Economic Development Council

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013, the City of Ilwaco, hereinafter referred to as the "City", and the Pacific County Economic Development Council, hereinafter referred to as the "EDC".

WITNESSETH:

WHEREAS, the EDC is actively pursuing and facilitating the location and expansion of business and industry in Pacific County through the development of a marketing strategy aimed at attracting new business and industry, the implementation of business assistance programs, the promotion of tourism and retirement living, and the establishment of liaison with local, county and state governments as well as the private business sector to coordinate and promote economic growth and development while preserving the quality of life in Pacific County; and

WHEREAS, the City is undertaking certain activities necessary to promote economic growth and development; and

WHEREAS, the City desires to engage the EDC to render certain technical advice and assistance in connection with such undertakings by the City;

NOW, THEREFORE, the parties do mutually agree as follows:

1. Scope of Service. The EDC will: (a) receive from the City inquiries from businesses and industries indicating an interest in locating in the vicinity of the City and responding to such inquiries with information and materials including, but not limited to, wage rates, employment figures, personal income statistics, site availability and such other data as may be requested; (b) furnish current research data to assist the City in the area of economic growth and development. Such data shall include, but shall not be limited to, surveys of industrial growth within Pacific County, employment, population and general statistical information and other information of similar nature; (c) provide, free of additional charge, published materials prepared by the EDC to such persons as the City may direct plus other reports and studies as the EDC may prepare. Such materials may include, but are not limited to, wage rates, employment figures, personal income statistics and other special reports; and (d) serve as a general research reference service and assist in preparing replies to inquiries about facilities and resources required by new industries which may consider the City's services area for location or expansion.

2. Time of Performance. The services of the EDC are to commence on the first day of January, 2014, and terminate on the thirty-first of December, 2014. The duration of the contract may be extended upon mutual agreement between the parties hereto and pursuant to the terms and conditions of the contract, or terminated by 30 days notice to the other party.

3. Compensation and Method of Payment. The City shall reimburse the EDC for the services as follows:

(a) The total contract price for the period specified in paragraph 2 shall be \$500.00.


- (b) Payment shall be due thirty days after receipt of Service Contract, signed by both parties.
- (c) The EDC shall submit such properly executed vouchers, invoices, or expenditure reports to the City as are requested.
4. Changes. Either party may request changes in scope of services, performing or reporting standards or compensation amount or method. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.
5. Notices. Written notices to each party shall be sent to the following addresses: Pacific County Economic Development Council, 530 Commercial Street, Raymond, WA 98577 and the City of Ilwaco, P.O. Box 548, Ilwaco, WA 98624.
6. Nondiscrimination. The EDC certifies that it is an equal opportunity employer and that it does not discriminate in its hiring or employment practices or in the provision of any of its services on the basis of membership in any group protected by state or federal law.
7. Liability. The EDC shall hold the City and its officers, agents and employees acting in their official capacity or course of employment, harmless from all suits, claims or liabilities of any nature, for and on account of injuries or damages sustained by any person or property resulting in whole or part from activities or omissions of the EDC, its agents or employees pursuant to this agreement.
8. Subcontracting. The contract is personal to each of the parties thereto and neither party may assign or delegate any of its rights or obligations hereunder except as set forth in this contract.
9. Integrated Document. This contract embodies the contract, terms and conditions between the City and the Pacific County EDC. No verbal agreements or conversations any representatives of either party shall modify or affect the terms and obligations of this contract.


IN WITNESS WHEREOF, the parties here have caused this contract to be executed the date and year first written above.

CITY OF ILWACO

By: \_\_\_\_\_  
Mayor

PACIFIC COUNTY ECONOMIC  
DEVELOPMENT COUNCIL

By:   
President

By:   
Secretary

**CITY OF ILWACO  
CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates:      Council Workshop:                      Public Hearing:  
                                 Council Discussion Item: 10/28/13      Council Business Item:

**B. Issue/Topic: City Center Reservoir Change Order #1**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. Change order is for road stabilization fabric, permanent site fencing and demolishing an existing concrete ring wall.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. See attached change order for detailed descriptions and justifications.

F. Impacts:

1. Fiscal: \$36,642.32
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission:      ☐ Recommended      ☒ N/A      ☐ Public Hearing on

H. Staff Comments:

1. None

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to authorize the mayor to execute Change Order #1 for the City Center Reservoir Project increasing the contract with Clackamas Construction, Inc. by \$36,642.32.**

## CHANGE ORDER

Project Title	City Center Reservoir - Rebid		
Owner	City of Ilwaco	Contractor Name	Clackamas Construction, Inc.
Change Order No.	1	Contractor Address	P.O. Box 279 Boring, OR 97009
Change Order Date	October 23, 2013		
G&O No.	12460.00		

---

The following changes are hereby made to the Contract Documents:

### **ITEM NO. 1: Road Stabilization Fabric**

Road stabilization fabric will be installed below the CSBC within the site.

The lump sum cost for this work is:.....\$4,051.32

**Justification:** The additional work is at the request of the owner. The existing sub-grade is soft due to the wood reservoir leaking for years. The road stabilization fabric will provide a solid base for the new gravel materials to be placed and provide the City with a more functional entrance and drive around the new reservoir.

### **ITEM NO. 2: Permanent Site Fencing**

460 lineal feet of permanent site fencing will be installed around the perimeter of the new reservoir site.

The lump sum cost for this work is:.....\$25,012.50

**Justification:** The additional work is at the request of the owner. The permanent site fencing will provide the City with a more secure reservoir site. The fencing will include a locked gate which will allow only City staff to access the reservoir site.

### **ITEM NO. 3: Concrete Ring Wall**

Demolish existing concrete ring wall under the concrete pad for the existing wood tank reservoir.

The lump sum cost for this work is:.....\$7,578.50

**Justification:** The additional work is the result of changed site conditions. A 3-foot-thick concrete ring wall was discovered below the 6-inch concrete foundation of the demolished wood reservoir. The ring wall was not shown on any record drawings and was not anticipated.

### **CHANGE TO CONTRACT PRICE**

Original Contract Amount (without tax): .....	\$740,180.00
Current Contract Amount, as adjusted by previous change orders:.....	\$740,180.00
The Contract Amount (without tax) due to this Change Order will be increased by: .....	\$ 36,642.32
The new Contract Amount (without tax) due to this Change Order will be:.....	\$776,822.32

## CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 10 working days, for a total of 90 working days.

The Physical Completion Contract Time will be increased by 10 working days, for a total of 100 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.  
(RECOMMENDED)

Wray Elmhurst

Date October 23, 2013

CLACKAMAS  
CONSTRUCTION, INC.  
(ACCEPTED)

Bobbie Mahler

Date October 23, 2013

CITY OF ILWACO  
(ACCEPTED)

\_\_\_\_\_

Date \_\_\_\_\_

CLACKAMAS CONSTRUCTION INC.  
P.O. BOX 279  
BORING, OR 97009

DATE: 10.11.13  
REVISED: 10.22.13

GRAY & OSBORNE, INC.  
701 DESTER AVE N. STE 200  
SEATTLE, WA 98109

PROJECT: City of Ilwaco - City Center Reservoir - Rebid

ATTN: RYAN WALTERS

CHANGE ORDER #: 374-1R

DESCRIPTION OF WORK: Plan revisions per email dated 10.07.13 from R. Walters, G&O.  
and demo of concrete foundation.

**ADDITIONAL CONTRACT TIME OF 10 DAYS**

DESCRIPTION	QTY	UNIT	UNIT \$	TOTAL
Fabric	741.66	SY	4.75	3522.89

3522.89

15% Overhead & Profit

528.43

**TOTAL DUE THIS REQUEST \$ 4,051.32**

Fencing	460	lf	44.50	20470.00
Supervision	16	hrs	80.00	1280.00

21750.00

15% Overhead & Profit

3262.5

**TOTAL DUE THIS REQUEST \$25,012.50**

**Concrete Foundation:**

Mobilization	1 ls	2000.00	2000.00
Hyundai 200 w/hammer	15 hrs	250.00	3750.00
Dump Truck	8 hrs	105.00	840.00

6590.00

15% Overhead & Profit

988.50

**TOTAL DUE THIS REQUEST 7,578.50**

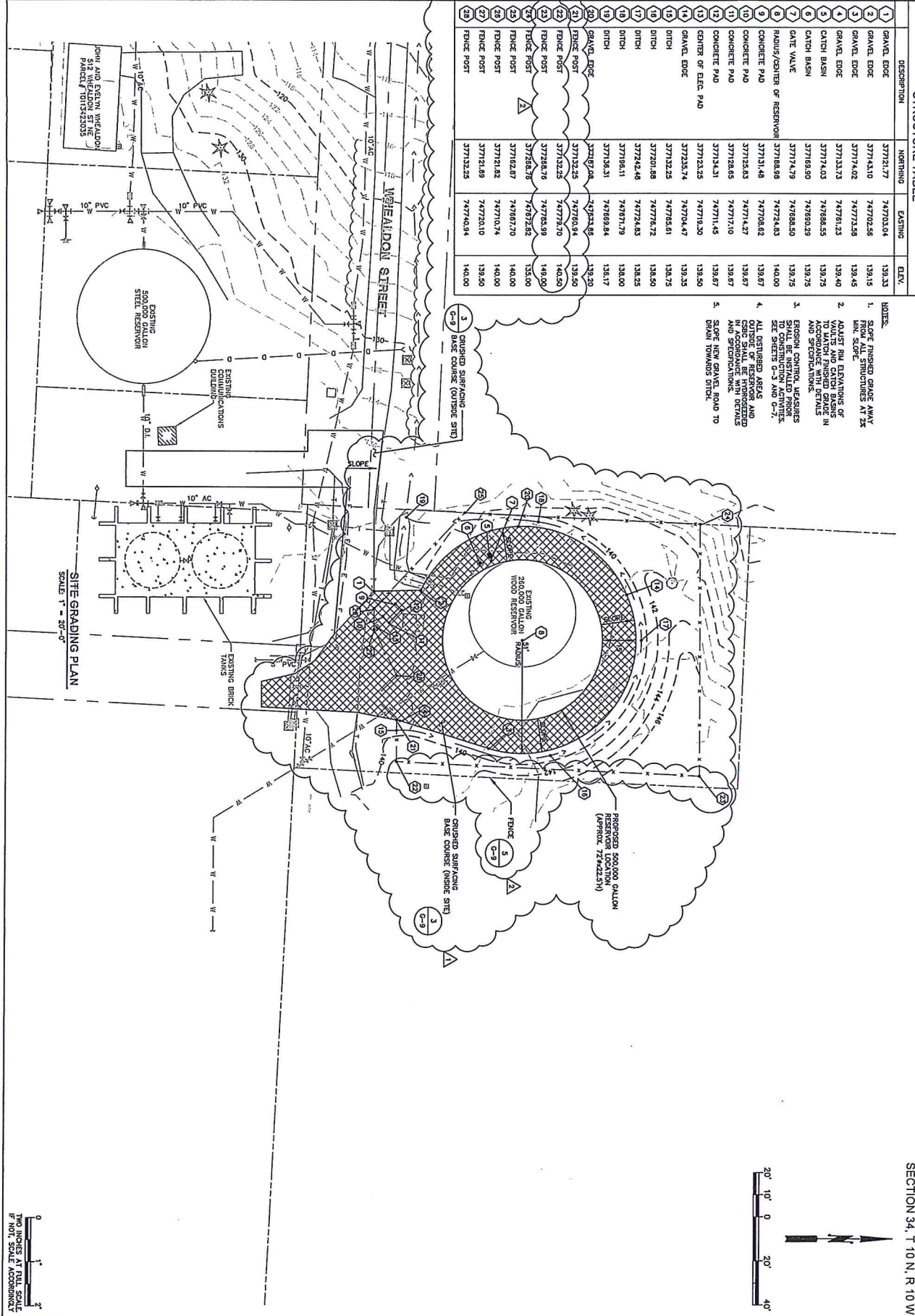
**GRAND TOTAL THIS REQUEST \$ 36,642.32**

# STRUCTURE TABLE

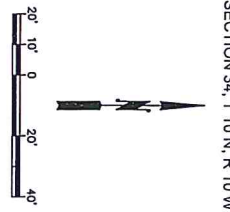
DESCRIPTION	NORTHING	EASTING	ELEV.
1 GRAVEL EDGE	37713.77	74770.04	136.33
2 GRAVEL EDGE	37714.10	74770.56	136.15
3 GRAVEL EDGE	37714.02	74771.28	136.45
4 GRAVEL EDGE	37713.73	74771.23	136.40
5 CATCH BASIN	37714.03	74768.55	136.75
6 CATCH BASIN	37769.90	74769.29	136.75
7 GATE VALVE	37714.79	74768.50	136.75
8 RADIUS/CENTER OF RESERVOIR	37718.98	74774.83	140.00
9 CONCRETE PAD	37713.48	74771.82	136.67
10 CONCRETE PAD	37715.43	74771.47	136.67
11 CONCRETE PAD	37718.85	74771.10	136.67
12 CONCRETE PAD	37714.31	74771.45	136.67
13 CENTER OF ELEC. PAD	37713.25	74771.30	136.50
14 GRAVEL EDGE	37723.74	74774.47	136.35
15 DITCH	37713.25	74775.61	136.75
16 DITCH	37720.88	74776.72	136.50
17 DITCH	37724.48	74774.83	136.25
18 DITCH	37718.11	74769.79	136.00
19 DITCH	37718.31	74769.84	136.17
20 GRAVEL EDGE	37719.24	74772.89	136.20
21 FENCE POST	37713.25	74770.54	136.50
22 FENCE POST	37713.25	74773.70	140.50
23 FENCE POST	37728.76	74775.39	140.50
24 FENCE POST	37728.78	74772.82	136.00
25 FENCE POST	37712.87	74769.70	140.00
26 FENCE POST	37712.82	74770.74	140.00
27 FENCE POST	37712.89	74770.10	139.50
28 FENCE POST	37713.25	74770.54	140.00

- NOTE:
1. SLOPE ADJUSTED GRAVE ONLY FROM ALL STRUCTURES AT 2% MIN. SLOPE.
  2. ADJUST RAIL ELEVATIONS OF TYPICAL CATCH BASINS IN ACCORDANCE WITH DETAILS AND SPECIFICATIONS.
  3. EROSION CONTROL MEASURES TO CONSTRUCTION ACTIVITIES. SEE SHEETS C-3 AND C-7.
  4. ALL DISTURBED AREAS OUTSIDE OF RESERVOIR AND IN ACCORDANCE WITH DETAILS AND SPECIFICATIONS.
  5. SLOPE NEW GRAVEL ROAD TO DRAIN TOWARDS DITCH.

3 CRUSHED SURFACING - C-9 BASE COURSE (OUTSIDE SHT)



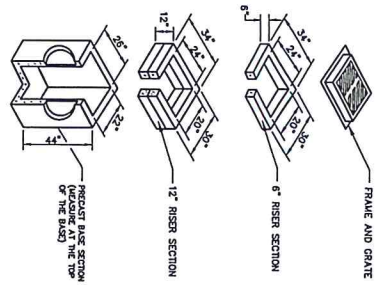
SECTION 34, T. 10 N, R. 10 W



0 1 2  
TWO INCHES AT FULL SCALE  
IF NOT SCALE ACCORDINGLY  
DWS

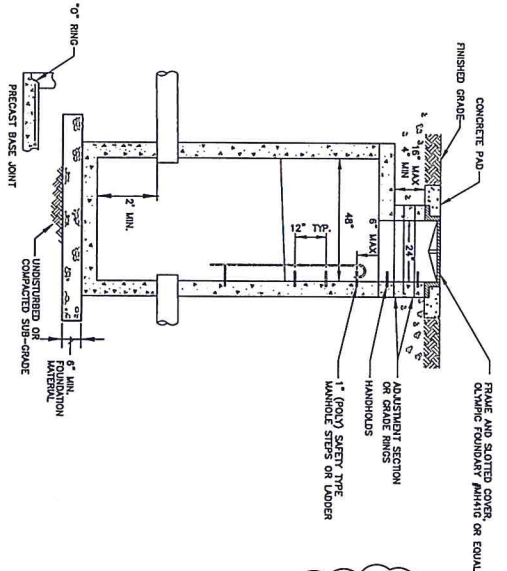
<b>CITY OF ILWACO</b> PACIFIC COUNTY WASHINGTON <b>CITY CENTER RESERVOIR - REBID</b> <b>SITE GRADING PLAN</b>				DATE: OCT. 2013 SCALE: NOTED DRAWN: R/W CHECKED: AM APPROVED: NL	
SHEET: G-4 R-2 OF: 10 JOB NO: 12460		10/16/2013 A.J.M. 10/07/2013 A.J.M. DATE APPD		SITE REVISIONS SITE REVISIONS REVISION	

**Gray & Osborne, Inc.**  
 CONSULTING ENGINEERS  
 701 DEXTER AVENUE NORTH SUITE 200  
 SEATTLE, WASHINGTON 98109 • (206) 254-0880



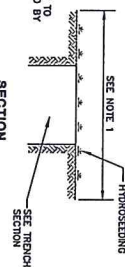
**CATCH BASIN TYPE 1**  
NOT TO SCALE

**CATCH BASIN - TYPE 2 (48")**  
NOT TO SCALE

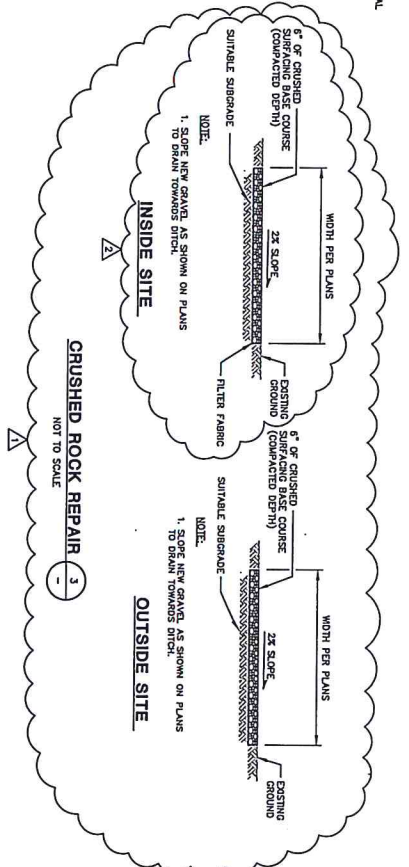


NOTES:  
1. WIDTH SHALL BE TO CONSTRUCTION BY ACTIVITIES

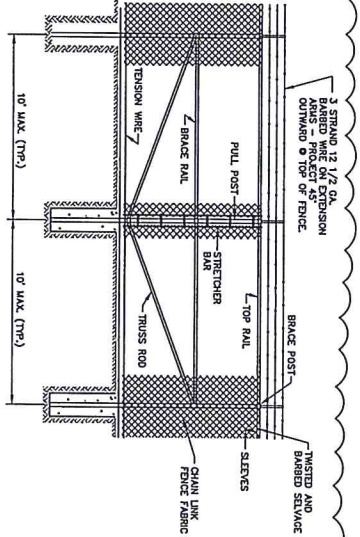
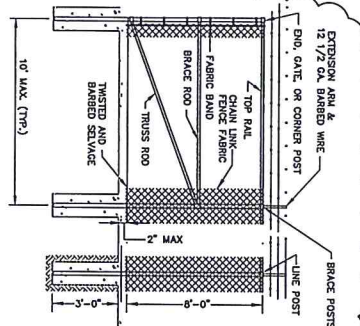
**SECTION**



**HYDROSEEDING**  
NOT TO SCALE



**CRUSHED ROCK REPAIR**  
NOT TO SCALE

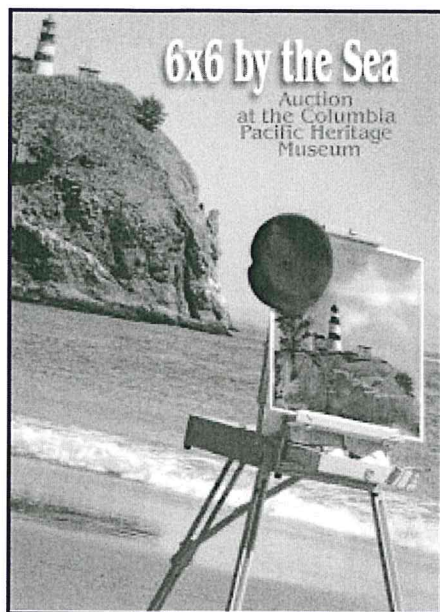


- NOTES:
1. CHAIN LINK FENCE SHALL BE FINISHED AND INSTALLED PER CITY CENTER RESERVOIR SPECIFICATIONS.
  2. FENCE POSTS SHALL BE INSTALLED AS SHOWN IN PLAN.
  3. GATE SHALL BE 20\"/>

MEMBER												ALT						
BRACE ROD, TRUSS ROD, AND TOP RAIL						LINE & BRACE POST						END, CORNER, & PULL POST		GATE POST		ALL POSTS		
TYPE	H-COLUMN			ROLL FORMED			ROUND			H-COLUMN			ROLL FORMED			ROUND		
ROUND	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	WGT PER FOOT	
INCHES	POUNDS	POUNDS	POUNDS	INCHES	POUNDS	INCHES	POUNDS	INCHES	POUNDS	INCHES	POUNDS	INCHES	POUNDS	INCHES	POUNDS	INCHES	POUNDS	
1 1/4	2.27	1,254.62	1.35	1 5/8	1 1/4	1.35	2	3.65	2 1/4	4.0	2,254.70	2.73	2 1/2	5.79	3 1/2	8.1	8-6	

**TYPICAL SWING GATE & FENCE DETAIL**  
NOT TO SCALE





The Columbia Pacific Heritage Museum is very excited about its 4<sup>th</sup> Annual 6×6 Art Show and Auction – “6×6 by the Sea” to be held on Saturday November 2<sup>nd</sup>. We have more than 60 wonderful art objects produced by over 50 of the region’s most talented artists. This event is the largest fundraiser for the exhibition programs of the Columbia Pacific Heritage Museum.

The silent auction is 5-8pm and the live auction will begin at 6pm with Bruce Peterson presiding. These extraordinary art pieces are all unique originals made specifically for this show. Come to this exciting event, have some fun, enjoy some great refreshments, take home your very own masterpiece and, most importantly, show your support for the cultural headquarters for all things Columbia Pacific.

“Your support is our most important asset.”



All these terrific pieces of art are available for viewing in the Museum’s special exhibition gallery and on the Bay Center Gallery’s website at:

<http://www.thewadegallery.com/6X6/>

Tickets for the auction are \$10.00. Fifty raffle tickets are available for \$20 each. The winner will have the pick of any 6 x 6 prior to the Auction event. Call the Museum at 360-642-3446 for more information about the auction, raffle, and exhibition.

Categories: Events, Uncategorized

Tags: